

# Nevada County Consolidated Fire District

11329 McCourtney Road  
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## BOARD OF DIRECTORS

Keith Grueneberg, President  
Tom Carrington, Vice President  
Barry Dorland  
Spencer Garrett  
David Hanson  
Patricia Nelson  
Marianne Slade-Troutman

## STAFF

Jim Turner, Fire Chief  
Jerry Funk, Deputy Fire Chief  
Terry McMahan, Deputy Fire Marshal  
Jeff Van Groningen, Finance Manager  
Shawna Cresswell, Finance Assistant  
Nicole Long, Operations Support Manager

## BOARD OF DIRECTORS AGENDA - REGULAR MEETING THURSDAY, JUNE 22, 2017 6:00 P.M.

Station 84, 10135 Coyote Street, Nevada City, CA

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The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded.

Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the President. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

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The Nevada County Consolidated Fire Board of Directors will meet in regular session commencing at 6:00 p.m. June 22, 2017 in the meeting room of Nevada County Consolidated Fire District's Station 84, Nevada City, CA. This meeting will be recorded for posting on the District's webpage at [www.nccfire.com](http://www.nccfire.com).

## NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-273-3158 or at the following addresses:

Nicole Long, Board Secretary  
Nevada County Consolidated Fire District, 11329 McCourtney Road, Grass Valley, CA 95949

[E-mail](#)

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

## **STANDING ORDERS:**



- 6:00 p.m. Call to Order
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

## **CONSENT CALENDAR**

*These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.*

1. Acceptance of Minutes – 05/18/2017
2. Fund Balances and Check History Reports

## **COMMITTEE REPORTS**

### **STANDING COMMITTEES**

FINANCE/BUDGET: Dorland, Slade-Troutman  
PERSONNEL: Carrington, Hanson, Nelson

### **Ad Hoc COMMITTEES**

BOARD POLICY AND PROCEDURES: Grueneberg

### **LOCAL AGENCY ASSIGNMENTS**

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

## **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

*This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the President. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.*

3. Discussion and possible action, Resolution 17-15, Designate Amount for Contingency Fund. Finance Manager Van Groningen
4. Discussion and possible action, Resolution 17-16, Transfer Funds from Fund 734 to Fund 722. Finance Manager Van Groningen
5. Discussion and possible action, Resolution 17-17, Adoption of the Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS). Finance Manager Van Groningen
6. Discussion and possible action concerning Resolution 17-18, Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of Nevada County Consolidated Fire District & Requesting the County of Nevada to Levy & Collect District-Wide Special Tax for Fire Suppression, Protection & Emergency Medical Response Services for FY 2017/2018 Tax Rolls. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Special Tax Rate.* Finance Manager Van Groningen
7. Discussion and possible action concerning Resolution 17-19, Authorizing the Fire Suppression Benefit Assessment, District 2004-1, Located within the Boundaries of the Nevada County Consolidated Fire District, to be placed on the Nevada County Secured Tax Rolls, Requesting the County of Nevada to Levy and Collect the District-Wide Fire Suppression Benefit Assessment. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Assessment Rate.* Finance Manager Van Groningen

8. Discussion and approval of Resolution 17-20, 2017/2018 Fiscal Year District Wage and Compensation schedule. **Fire Chief Turner**
9. Discussion and possible action concerning Resolution 17-21, Employer Paid Member Contributions, First Level Safety Management Group. **Fire Chief Turner**
10. Discussion and possible action concerning Resolution 17-22, Employer Paid Member Contributions, First Level Safety Non-Management Group. **Fire Chief Turner**
11. Discussion and possible action concerning Resolution 17-23, Employer Paid Member Contributions, First Level Miscellaneous Group. **Fire Chief Turner**
12. Discussion and possible action concerning, R17-24, Authorized Personnel Resolution for Fiscal Year 17/18. **Fire Chief Turner**
13. Discussion and possible action concerning Resolution 17-25, adopting the preliminary budget for Fiscal Year 2017/2018. **Finance Manager Van Groningen**
14. Discussion and possible action concerning, extending the Firefighter, Lieutenant & Captain eligibility list. **Deputy Chief Funk**
15. Discussion and possible action, Resolution 17-26, For The Election of Directors to the Special District Risk Management Authority (SDRMA) Board of Directors. **President Grueneberg**
16. Discussion and possible action, California Special District Association (CSDA) Board of Directors 2017 Election. **President Grueneberg**
17. Discussion and possible action, Location for Board meetings. **President Grueneberg**
18. Correspondence Log
  - 18.A Thank you from Alta Sierra School, dated May 24, 2017.
  - 18.B Report from the Citizens' Oversight Committee, dated June 6, 2017.
  - 18.C Letter from Tim Unruh, SDRMA Candidate, received June 9, 2017.

## **CHIEF'S MONTHLY REPORT**

### **\*BOARD DISCUSSION**

### **DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS**

Regular Board Meeting –

**Date:** Thursday, July 20, 2017  
**Time:** 4:00 p.m.  
**Location:** TBD

### **ADJOURNMENT**

#### ***Access Issues***

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the

District Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 273-3158

### ***Board Meeting Schedule***

With the exception of the month of June, all Regular Board Meetings will take place on the third Thursday of the month. *For the month of June only, the Regular Board Meeting will take place on the fourth Thursday.*

### ***Copies***

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 11329 McCourtney Road, Grass Valley, at a cost of 10 cents per page.

### ***Board Meeting Notices***

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is [nccfire@nccfire.com](mailto:nccfire@nccfire.com).

### ***Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)***

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the President at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the President may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.