Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438

www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS
Keith Grueneberg, President
Barry Dorland, Vice President
Tom Carrington
Spencer Garrett
David Hanson
Patricia Nelson
Marianne Slade-Troutman

STAFF
Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Jeff Van Groningen, Finance Manager
Shawna Cresswell, Finance Assistant
Nicole Long, Operations Support Manager

BOARD OF DIRECTORS
AGENDA - REGULAR MEETING
THURSDAY, NOVEMBER 15, 2018
4:00 P.M.

11329 McCourtney Road, Grass Valley, CA 95949

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the President. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Consolidated Fire Board of Directors will meet in regular session commencing at 4:00 p.m. November 15, 2018 in the meeting room of Nevada County Consolidated Fire District's Station 91, Grass Valley, CA. This meeting will be recorded for posting on the District's webpage at www.nccfire.com.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-265-4431 or at the following addresses:

Nicole Long, Board Secretary
Nevada County Consolidated Fire District, 640 Coyote Street, Nevada City, CA 95959
E-mail

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:

4:00 p.m. Call to Order
Pledge of Allegiance to the Flag
Corrections and/or deletions to the agenda

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – 10/18/2018
2. Fund Balances and Check History Reports

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: **Dorland, Slade-Troutman**
PERSONNEL: **Carrington, Hanson, Nelson**

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: **Grueneberg**

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): **Garrett, Turner**

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the President. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

3. Re-allocation of funds for the purchase of Self Contained Breathing Apparatus (SCBA's). **Deputy Chief Funk**
4. Correspondence
   4.A Thank You Card from Arlene Trevethick received October 16, 2018.

CHIEF'S MONTHLY REPORT

*BOARD DISCUSSION

DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS

Regular Board Meeting –

Date: Thursday, December 20, 2018
Time: 6:00 p.m.
Location: 11329 McCourtney Road, Grass Valley, CA 95949

ADJOURNMENT

◆————————————◆

A***ccess Issues***

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the

Board Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 265-4431.

Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA, 95959, at a cost of $1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted *72* hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at http://www.nccfire.com. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments *(as provided by CA Government Code Section 54954.)*

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the President at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the President may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438

www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS MINUTES OCTOBER 18, 2018

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Garrett, Hanson, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 6:00pm. Fire Marshal McMahan led in the pledge of allegiance.

Item 6 was removed from the agenda as no further information was received.

CONSENT CALENDAR

1. Acceptance of Minutes – 09/20/18
2. Fund Balances and Check History Reports

Director Slade-Troutman motioned to adopt the consent calendar. Director Nelson seconded. **MOTION** passed unanimously with Director Carrington being absent

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: **Dorland, Slade-Troutman**
PERSONNEL: **Carrington, Hanson, Nelson**

AD HOC COMMITTEES

NEGOTIATIONS: **Carrington**
BOARD POLICY AND PROCEDURES: **Grueneberg**

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): **Garrett, Turner**

Personnel – Part of the agenda item 5.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

Linda Chaplin, Nevada County Resident, introduced herself to the Board. She expressed her concerns regarding station 86 upgrades and remodel. She lives near the station and would like to make sure that noise and light management is reviewed for neighboring properties. Ms. Chaplin discussed a neighbor doing utilizing the station driveway for a crane being utilized for tree removal. She also requested an explanation regarding two fire engine accidents in the last week that were reported in the paper and if it effected the level of service. Chief Turner reported that the both accidents involved the same apparatus and no change in service takes place as the District has reserves engines.

BUSINESS

3. Discussion regarding the 2012 Special Tax report for the fiscal year 2017/2018.

Chief Turner reported that every year the District must annually report the funds and how expended in the 2017/2018 fiscal year. All funds expended follows the guidelines of the special tax.

4. Discussion regarding the Annual AB1600 report for the fiscal year 2017/2018.

Chief Turner reported that this report meets the requirements to annually report the funds collected and expenditures.

5. Discussion and possible action, regarding the recommendation of a Salary Survey Firm.

Director Nelson did a brief overview of the last meeting. Bids have now been received and Lieutenant Serna reviewed his staff report with the company and the kids. The recommendation is to utilize Bryce consulting. Director Hanson motioned to enter into an agreement with Bryce Consulting to conduct a salary survey. Director Garrett seconded. **MOTION** passed unanimously with Director Carrington being absent.

6. Discussion and possible action concerning the leasing of Station 91 to the County of Nevada.

Removed.

The Board agreed to have the Chiefs' monthly report before the closed session for the public to have the option to leave.

CHIEF'S MONTHLY REPORT

Chief Funk reviewed the month of Septembers statistical data. A significant incident took place the City of Grass Valley where an engine crew returning from a previous call saw smoke and investigated to find a porch of a multi-family dwelling on fire.
A vegetation fire in the Brunswick area resulted in a civilian fatality.
E-86 was dispatched to a deer with antlers stuck in hammock, after discussing with animal control they tranquilized the deer and removed the antlers. The deer was seen earlier in the week eating vegetation at the station.

Fire Prevention week, was last week but should be celebrated all month. The Watt Park Firefighter Association and Gold Flat Firefighter Association donated funds Smoke Detectors and Carbon Monoxide Detectors. There will be a display at the Nevada Union Football game with an engine crew handing them out.

DRAFT

CLOSED SESSION

Public comment by Linda Chaplin was made on the Chiefs having more of a presence in the community.

Closed session began at 6:37 pm.

President Grueneberg re-opened at 7:04 pm. He reported on both item 7 and 8, that by unanimous decision the Fire Chief and Deputy Fire Chief have exceed expectation. The Board would like to put together a list of achievements they would like to see in the next 12 months.

BOARD DISCUSSION

The Board and Staff discussed a boot camp for interested directors to learn the Incident Command System and the possibility of extending to other elected officials throughout the County.

ADJOURNMENT

President Grueneberg adjourned the meeting a 7:15 p.m.

Attest:

Nicole Long
Board Secretary

Approved by:

Keith Grueneberg
President of the Board

DRAFT

Nevada County Consolidated Fire District
Fund Recap & Cash Balances
October 2018

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash[1]	(760,842)	986,000	139,818	1,085	657,576	1,023,637
Revenues	5,779	-	8,398	-	-	14,177
Expenditures	(495,275)	-	-	-	(7,789)	(503,064)
Other Inc/Expense	-	-	-	-	-	-
Other Activity[2]	340	-	-	-	-	340
Ending Cash[1]	(1,249,998)	986,000	148,216	1,085	649,787	535,090

[1] Includes Well Fargo

[2] Balance sheet cash activity not reported on fund report in the current month.

Nevada County Consolidated Fire District
Operating Fund 722
October 2018

	October	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4010 · Current Secured			2,931,747	
4020 · Current Unsecured		53	47,270	
4030 · Prior Unsecured		19	250	8%
4040 · Supplemental Secured			55,000	
4050 · Supplemental Unsecured		3	1,000	0%
4060 · Supplemental Prior Unsecured			300	
4110 · Special Assessment			1,936,239	
4151 · Special Tax 2012 (transfer in)			917,688	
4210 · Tax Share Grass Valley		9,182	15,303	60%
4230 · State Homeowners			25,671	
4240 · State Public Safety Prop 172		66,299	342,470	19%
4290 · Other			200	
Total 4000 · Taxes & Assessments		75,556	6,273,138	1%
4500 · Reimbursements				
4510 · Strike Team	15,342	15,342	175,000	9%
4520 · Strike Team Prior Year			11,167	
4522 · Strike Team Cost Offset	(11,899)	(11,899)		
4540 · Vehicle Repair	256	557	7,500	7%
4550 · Cost Recovery	372	10,363	20,000	52%
4690 · Other Reimbursements			6,000	
Total 4500 · Reimbursements	4,071	14,363	219,667	7%
4800 · Other Revenue				
4810 · Inspections & Permits	98	196	10,000	2%
4812 · Plan Reviews	395	8,106	5,000	162%
4820 · Interest & Finance Charges	0	6,381	16,100	40%
4830 · Rentals	1,200	4,800	25,500	19%
4860 · Prior Year Revenue		68,024	68,024	100%
4870 · Other Revenue	15	638	2,000	32%
Total 4800 · Other Revenue	1,708	88,145	126,624	70%
Total Revenue	5,779	178,064	6,619,429	3%

Fiscal year complete 33%. Payroll complete 35%.

Nevada County Consolidated Fire District
Operating Fund 722
October 2018

	October	YTD Actual	Budget	% of Budget
Expense				
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Deputy Chief (2)	26,029	112,548	334,885	34%
5113 · Battalion Chief (2)	14,649	68,798	201,286	34%
5114 · Prevention (2)	14,320	63,321	185,507	34%
5121 · Captains (9)	57,103	254,223	740,630	34%
5122 · Lieutenants (6)	31,942	140,517	414,064	34%
5123 · Firefighter (12)	48,507	216,393	639,808	34%
5131 · Supplemental / Seasonal FF	19,362	77,913	127,259	61%
5132 · PCF / Reserve FF	292	3,061	3,500	87%
5141 · Clerical (3)	15,406	68,363	202,867	34%
5145 · Fire Mechanic (1.5)	6,610	30,230	107,391	28%
5151 · Overtime	12,945	72,269	394,705	18%
5153 · Additional Overtime Staffing		1,904	16,112	12%
5161 · Strike Team	2,893	326,596		
5165 · Strike Team Backfill	1,353	145,675		
5167 · Strike Team Revenue Offset	(11,729)	(11,729)		
5171 · Holiday Stipend	5,896	17,533	65,123	27%
5173 · Vacation / CTO Buy Back	18,170	23,462	76,055	31%
5185 · Directors	300	1,275	4,500	28%
Total 5100 · Wages	264,048	1,612,352	3,513,692	46%
***Strike Team Labor 13.11%*				
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	3,745	22,172	51,268	43%
5512 · Soc Security Employer Tax	37	269	496	54%
5521 · SUI Employer Tax	52	1,591	8,719	18%
5526 · Strike Team Revenue Offset	(170)	(170)		
Total 5500 · Payroll Taxes	3,664	23,862	60,483	39%
5700 · Benefits				
5711 · Pension	39,867	404,468	752,424	54%
5731 · Health Insurance	61,599	220,035	772,464	28%
5735 · Life Insurance	924	3,376	15,699	22%
5751 · Workers Comp Insurance		179,533	182,102	99%
Total 5700 · Benefits	102,390	807,412	1,722,689	47%
Total 5000 · Wages & Benefits	370,102	2,443,626	5,296,864	46%
***Strike Team Labor 8.82%*				

Fiscal year complete 33%. Payroll complete 35%.

Nevada County Consolidated Fire District
Operating Fund 722
October 2018

	October	YTD Actual	Budget	% of Budget
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	1,266	3,093	15,308	20%
6021 · Personal Protective Equip	271	6,637	45,000	15%
6022 · PPE Auxiliary Personnel			40,000	
6031 · Safety & PPE (per MOU)	421	11,325	25,350	45%
Total 6010 · Clothing / PPE	1,958	21,055	125,658	17%
6100 · Food / Meals				
6111 · Meals - Administration			350	
6113 · Meals - Fire		54	1,000	5%
6114 · Meals - Interns	1,260	3,840	26,199	15%
Total 6100 · Food / Meals	1,260	3,894	27,549	14%
6200 · Training / Fitness				
6211 · Wellness Program	315	317	24,400	1%
6213 · Fitness Program	3,190	4,972	7,200	69%
6221 · Tuition - Safety Personnel	726	2,101	24,125	9%
6232 · Travel Expense	1,467	2,087	8,625	24%
6241 · Training Materials		326	5,000	7%
6246 · Public Safety Training Center			1,000	
6251 · Education Incentive Program			9,600	
6261 · Licenses & Certificates	226	226	2,500	9%
6271 · Training - Administration	70	1,033	7,500	14%
Total 6200 · Training / Fitness	5,994	11,062	89,950	12%
Total 6000 · Personnel Related	9,212	36,011	243,157	15%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,097	5,453	18,800	29%
6521 · Mobile Phones	1,007	2,690	10,071	27%
6510 · Communications - Other		54		
Total 6510 · Communications	2,104	8,197	28,871	28%
6550 · Station				
6551 · Supplies & Services - Stations	801	6,354	14,940	43%
6591 · Small Tools			1,750	
Total 6550 · Station	801	6,354	16,690	38%
6610 · Insurance				
6611 · Liability	10,966	10,966	13,464	81%
6621 · Property	15,599	15,599	15,270	102%
6631 · Umbrella	2,200	2,200		
Total 6610 · Insurance	28,765	28,765	28,734	100%
6650 · Maintenance				
6681 · Facility Maint & Improvements	29,088	42,573	120,000	35%
Total 6650 · Maintenance	29,088	42,573	120,000	35%
6700 · Medical Supplies				
6716 · EMS Supplies	1,120	6,730	10,000	67%
Total 6700 · Medical Supplies	1,120	6,730	10,000	67%

Fiscal year complete 33%. Payroll complete 35%.

Nevada County Consolidated Fire District
Operating Fund 722
October 2018

	October	YTD Actual	Budget	% of Budget
6750 · Apparatus Equipment				
6751 · Hose	1,981	14,892	17,000	88%
6756 · Ladders			1,100	
6761 · Suppression Equip	415	4,761	13,200	36%
6766 · Power Tools & Equipment		10	6,900	0%
6771 · Pump Testing			4,449	
6776 · Mobile Communications	126	4,475	9,600	47%
6781 · Technical Rescue Equip			6,500	
6786 · SCBA Repair & Maintenace			12,000	
Total 6750 · Apparatus Equipment	2,522	24,138	70,749	34%
6800 · Utilities				
6811 · Alarm		360	1,470	24%
6821 · Electricity / Gas	3,432	17,687	42,046	42%
6831 · Propane		704	8,933	8%
6841 · Trash	733	1,505	3,815	39%
6851 · Water / Sewer	2,445	4,544	7,885	58%
Total 6800 · Utilities	6,610	24,800	64,149	39%
6900 · Capital Expenditures				
6911 · Stations	147	147		
6941 · Admin Office Equip & Computers		7,668	48,935	16%
Total 6900 · Capital Expenditures	147	7,815	48,935	16%
Total 6500 · Facility & Equipment Related	71,157	149,372	388,128	38%
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance	7,031	7,031	8,723	81%
Total 7001 · Insurance	7,031	7,031	8,723	81%
7010 · Maintenance				
7011 · Accessories	9,688	20,576		
7016 · Batteries	362	844		
7026 · Brakes	311	3,846		
7031 · Drive Train		689		
7036 · Pumps		487		
7041 · Tires	52	10,250		
7046 · Tools & Shop Related	1,944	5,034		
7048 · All Categories for Budget			105,000	
7049 · Outside Agency Vehicle Maint	(3,900)	24		
Total 7010 · Maintenance	8,457	41,750	105,000	40%
7050 · Fuel				
7051 · Fuel	4,208	22,484	69,703	32%
Total 7050 · Fuel	4,208	22,484	69,703	32%
Total 7000 · Vehicle Related	19,696	71,265	183,426	39%
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	57	2,348	8,600	27%
7506 · Board		170	500	34%

Fiscal year complete 33%. Payroll complete 35%.

Nevada County Consolidated Fire District
Operating Fund 722
October 2018

	October	YTD Actual	Budget	% of Budget
7508 · Computer & Software Expense	2,817	11,707	55,945	21%
7509 · Copier Expense	73	384	1,070	36%
7511 · Memberships	7,943	9,844	13,594	72%
7521 · Postage & Delivery	70	403	1,000	40%
7531 · Other	(5)	(542)		
Total 7501 · Office Expense	10,955	24,314	80,709	30%
7550 · Professional Services				
7551 · Accounting	40	11,940	21,350	56%
7556 · Computer & IT Support	574	1,451	10,800	13%
7561 · Consultants			12,500	
7563 · Hiring Expense		664	5,475	12%
7566 · Legal Expense	6,970	11,921	26,850	44%
***Lexipol Annual Membership Fee Included*				
7571 · Medical Director	900	1,800	1,873	96%
Total 7550 · Professional Services	8,484	27,776	78,848	35%
7590 · Publications				
7591 · Legal Notices		220	1,000	22%
7596 · Marketing / Advertising			1,000	
Total 7590 · Publications		220	2,000	11%
7600 · Special District				
7621 · LAFCo		5,111	5,120	100%
7631 · Nevada County Fees			68,272	
Total 7600 · Special District		5,111	73,392	7%
7650 · Prevention				
7651 · Code Purchases			3,000	
7653 · Investigation Supplies	3,610	1,359	13,462	10%
7657 · Inspection Supplies			1,000	
7661 · Prof Svcs / Plan Checks	450	850	4,000	21%
7663 · Public Education Supplies	(717)	(312)	2,480	(13%)
***Donations Received to Offset Pub Ed Supplies*				
7665 · Subscriptions / Memberships		264	5,750	5%
7667 · Training	729	1,325	5,000	27%
7669 · Other	1,177	3,624	11,694	31%
Total 7650 · Prevention	5,249	7,110	46,386	15%
7800 · JPA				
7831 · Dispatch Charges			120,000	
7841 · Dues / Administration			5,662	
Total 7800 · JPA			125,662	
Total 7500 · General & Admin Related	24,688	64,531	406,997	16%
8500 · Strike Team Non Labor Expenses	420	10,730		
Total Expense	495,275	2,775,535	6,518,572	43%
Fund Over / (Under)	(489,496)	(2,597,471)	100,857	(2,575%)
Other Income				
9001 · Grant Revenue		10,560		
Total Other Income		10,560		

Fiscal year complete 33%. Payroll complete 35%.

Nevada County Consolidated Fire District
Operating Fund 722
October 2018

	October	YTD Actual	Budget	% of Budget
Other Expense				
8700 · Transfers Out				
8723 · Transfer to 723			173,339	
8758 · Transfer to 758			75,000	
Total 8700 · Transfers Out			248,339	
9101 · Grant Expense		2,560		
Total Other Expense		2,560	248,339	1%
Net Other		8,000	(248,339)	(3%)
Net Fund Activity	**(489,496)**	**(2,589,471)**	**(147,482)**	**1,756%**

Fiscal year complete 33%. Payroll complete 35%.

Nevada County Consolidated Fire District

AB 1600 Mitigation Fund 733

October 2018

	Oct 18	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	8,398	39,144	80,000	49%
Total 4000 · Taxes & Assessments	8,398	39,144	80,000	49%
4800 · Other Revenue				
4820 · Interest & Finance Charges		1,116	1,900	59%
Total 4800 · Other Revenue		1,116	1,900	59%
Total Revenue	8,398	40,260	81,900	49%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations			54,170	
6921 · Apparatus & Equipment		99,556	149,054	67%
Total 6900 · Capital Expenditures		99,556	203,224	49%
Total 6500 · Facility & Equipment Related		99,556	203,224	49%
Total Expense		99,556	203,224	49%
Fund Over / (Under)	8,398	(59,296)	(121,324)	49%
Net Fund Activity	**8,398**	**(59,296)**	**(121,324)**	**49%**

Nevada County Consolidated Fire District
Special Tax Fund 734
October 2018

	October	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012			925,357	
Total 4000 · Taxes & Assessments			925,357	
4800 · Other Revenue				
4820 · Interest & Finance Charges		6		
Total 4800 · Other Revenue		6		
Total Revenue		6	925,357	
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees			8,748	
Total 7600 · Special District			8,748	
Total 7500 · General & Admin Related			8,748	
Total Expense			8,748	
Net Ordinary Income		6	916,609	
Other Income/Expense				
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722			917,688	
Total 8700 · Transfers Out			917,688	
Total Other Expense			917,688	
Fund Over / (Under)			(917,688)	
Net Fund Activity		**6**	**(1,079)**	**(1%)**

Nevada County Consolidated Fire District
Capital Fund 758
October 2018

	October	YTD Actual	Budget	% of Budget
Ordinary Income/Expense				
Revenue				
4800 · Other Revenue				
4820 · Interest & Finance Charges		3,906	7,300	54%
4830 · Rentals			42,000	
4850 · Sale Surplus Equipment			75,000	
Total 4800 · Other Revenue		3,906	124,300	3%
Total Revenue		3,906	124,300	3%
Gross Profit		3,906	124,300	3%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations		4,335	6,000	72%
6921 · Apparatus & Equipment	7,789	65,974	190,250	35%
6931 · Vehicles		(2,546)	407,686	(1%)
Total 6900 · Capital Expenditures	7,789	67,763	603,936	11%
Total 6500 · Facility & Equipment Related	7,789	67,763	603,936	11%
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			29,500	
Total 7550 · Professional Services			29,500	
Total 7500 · General & Admin Related			29,500	
Total Expense	7,789	67,763	633,436	11%
Fund Over / (Under)	(7,789)	(63,857)	(509,136)	13%
Other Income/Expense				
Other Income				
8800 · Transfers In				
8822 · Transfer from 722			75,000	
Total 8800 · Transfers In			75,000	
Total Other Income			75,000	
Net Other			75,000	
Net Fund Activity	**(7,789)**	**(63,857)**	**(434,136)**	**15%**

Nevada County Consolidated Fire District
Check History Report
October 1 - 30, 2018

Date	Num	Name	Account	Paid Amount
10/01/2018	348824	SPECIAL DIST RISK MGMT AUTH.	5731 · Health Insurance	4,770.31
10/01/2018	348825	BLUE SHIELD OF CALIFORNIA	5731 · Health Insurance	26,428.61
10/01/2018	348826	MYERS-STEVENS & TOOHEY & CO.	5731 · Health Insurance	907.50
10/01/2018	348827	NEVADA CO COMMUNITY DEVELOPMENT AGENCY	7046 · Tools & Shop Related	774.68
10/01/2018	348828	BEST BEST & KRIEGER	7669 · Prevention Other	1,094.50
10/01/2018	348829	KAISER FOUNDATION HEALTH PLAN	5731 · Health Insurance	16,657.59
10/01/2018	348830	DAVID DUNCAN, MD	7571 · Medical Director	900.00
10/01/2018	348831	FDAC Employee Benefits Authority	5735 · Life Insurance	1,576.25
10/01/2018	348832	ALL TERRAIN STUMP GRINDING	6681 · Facility Maint & Improvements	600.00
10/01/2018	V988693	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	39.00
10/10/2018	349171	B&C ACE HOME & GARDEN CENTER	6681 · Facility Maint & Improvements	75.59
10/10/2018	349172	WASTE MANAGEMENT OF NEV. CO.	6841 · Trash	257.48
10/10/2018	349173	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	303.75
10/10/2018	349174	FOREMOST PROMOTIONS	7663 · Public Education Supplies	297.06
10/10/2018	349175	ADVANCE MARKING SYSTEMS	6011 · Uniforms	7.69
10/10/2018	349176	PLAZA TIRE & AUTO SERVICE	7041 · Tires	40.00
10/10/2018	349177	RIEBES AUTO PARTS	7011 · Accessories	1,111.10
10/10/2018	349178	NEVADA COUNTY FIRE CHIEFS ASSN	7511 · Memberships	100.00
10/10/2018	349179	CDW GOVERNMENT INC	7508 · Computer & Software Expense	55.16
10/10/2018	349180	REED'S LOCKSMITHING	6681 · Facility Maint & Improvements	30.24
10/10/2018	349181	EXTREME ROOFING	6681 · Facility Maint & Improvements	25,800.00
10/10/2018	349182	AFLAC	2271 · AFLAC Payable	569.90
10/10/2018	V989276	A TO Z SUPPLY	6681 · Facility Maint & Improvements	16.42
10/10/2018	V989278	HILLS FLAT LUMBER COMPANY	6551 · Supplies & Services - Stations	86.85
10/10/2018	V989297	SUDDENLINK (CEQUEL)	6511 · Telephones	86.94
10/10/2018	V989309	SATCOM GLOBAL INC	6521 · Mobile Phones	102.69
10/11/2018		PP: 09/23 - 10/06/2018	Net Payroll	89,093.37
10/11/2018	349305	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	11,283.21
			2202 · FICA Payable (Medicare & SS)	3,323.68
			2211 · State Income Tax Payable	4,001.04
			2213 · SUI Payable	27.70
10/11/2018	349306	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	1,085.00
10/11/2018	349307	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	1,692.73
10/11/2018	349308	WILDLAND FF FOUNDATION	2253 · WLF Payable	182.00
10/11/2018	349309	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	120.06
10/11/2018	349310	HSA BANK, DIV. OF WEBSTER BANK	5731 · Health Insurance	11,825.24
10/11/2018	349311	RYAN GARCIA	6114 · Meals - Interns	60.00
10/11/2018	V989377	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	4,028.52
10/11/2018	V989458	JONATHAN CHRSTENSEN	6114 · Meals - Interns	120.00
10/11/2018	V989459	JAMEY MEADOWSTURNER	6114 · Meals - Interns	150.00
10/11/2018	WT10112018	CalPERS (Retirement)	2261 · CalPERS Payable	11,208.07
			5711 · Pension	18,946.22
10/15/2018	349410	PENN VALLEY APPLIANCE INC	6681 · Facility Maint & Improvements	691.36
10/15/2018	349411	WASTE MANAGEMENT OF NEV. CO.	6841 · Trash	51.20
10/15/2018	349412	COMCAST	6511 · Telephones	132.55
10/15/2018	349413	ENGINEERED FIRE SYSTEMS, INC.	7661 · Prof Svcs / Plan Checks	450.00
10/15/2018	349414	LIFE ASSIST INC.	6716 · EMS Supplies	1,526.26
10/15/2018	349415	PACIFIC GAS & ELECTRIC CO.	6821 · Electricity / Gas	3,210.80
10/15/2018	349416	SIERRA METAL FABRICATORS, INC.	6681 · Facility Maint & Improvements	45.06
10/15/2018	349417	BETTS TRUCK PARTS	7011 · Accessories	1,647.99
10/15/2018	349418	NFPA	7663 · Public Education Supplies	485.77
10/15/2018	349419	THE SUPPLY CACHE	6751 · Hose	1,833.46
10/15/2018	349420	CD-Data	7508 · Computer & Software Expense	1,799.00
10/15/2018	349421	CalCARD (US BANK)	*See Attached Report*	10,880.18

Nevada County Consolidated Fire District
Check History Report
October 1 - 30, 2018

Date	Num	Name	Account	Paid Amount
10/15/2018	349422	AT&T CALNET 3	6511 · Telephones	539.00
10/15/2018	349423	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	4,296.62
10/15/2018	V989472	CRANMER ENGINEERING, INC.	6681 · Facility Maint & Improvements	45.00
10/15/2018	V989475	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	126.00
10/15/2018	V989480	HILLS FLAT LUMBER COMPANY	6681 · Facility Maint & Improvements	137.29
10/15/2018	V989481	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	39.00
10/15/2018	V989497	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	278.27
10/15/2018	V989506	REED'S LOCKSMITHING	6681 · Facility Maint & Improvements	105.54
10/15/2018	V989509	WITTER, ZACH	6221 · Tuition - Safety Personnel	76.35
10/15/2018	V989513	WILSON, BRANDEN	7521 · Postage & Delivery	12.63
10/15/2018	V989515	MUNICIPAL EMERGENCY SERVICES	7653 · Investigation Supplies	3,561.71
10/15/2018	V989522	ROBINSON ENTERPRISES, INC.	7051 · Fuel	843.26
10/18/2018	349519	B&C ACE HOME & GARDEN CENTER	6551 · Supplies & Services - Stations	19.52
10/18/2018	349520	CALIFORNIA SPECIAL DISTR. ASSN	7511 · Memberships	7,252.00
10/18/2018	349522	VERIZON WIRELESS	6521 · Mobile Phones	858.85
10/18/2018	349523	J.H. PETROLEUM	7051 · Fuel	3,452.78
10/18/2018	349524	GRASS VALLEY FIRE DEPARTMENT	6821 · Electricity / Gas	221.46
10/18/2018	349525	Transfer Funds from 1002 to 1023	Funds Transfer	40.00
10/18/2018	349526	ADVANTAGE GEAR, INC.	6031 · Safety & PPE (per MOU)	125.43
10/18/2018	349527	BEST BEST & KRIEGER	7669 · Prevention Other	82.50
10/18/2018	349528	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	1,656.50
10/18/2018	V989540	A TO Z SUPPLY	6681 · Facility Maint & Improvements	106.21
10/18/2018	V989544	HILLS FLAT LUMBER COMPANY	6551 · Supplies & Services - Stations	53.73
10/18/2018	V989555	MENET, KEVIN	6261 · Licenses & Certificates	68.00
10/18/2018	V989558	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	65.21
10/25/2018		PP: 10/07 - 10/20/2018	Net Payroll	112,600.50
10/25/2018	349797	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	16,399.86
			2202 · FICA Payable (Medicare & SS)	4,238.74
			2211 · State Income Tax Payable	6,257.65
			2213 · SUI Payable	23.94
10/25/2018	349798	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	1,085.00
10/25/2018	349799	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	1,692.73
10/25/2018	349800	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	100.18
10/25/2018	349801	RYAN GARCIA	6114 · Meals - Interns	120.00
10/25/2018	349802	B&C ACE HOME & GARDEN CENTER	6681 · Facility Maint & Improvements	30.74
10/25/2018	349803	NEVADA COUNTY PUBLIC HEALTH	6211 · Wellness Program	375.00
10/25/2018	349804	NEVADA CO COMMUNITY DEVELOPMENT AGENCY	6851 · Water / Sewer	2,445.00
10/25/2018	349805	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	270.00
10/25/2018	349806	COMCAST	6511 · Telephones	322.68
10/25/2018	349807	PLAZA TIRE & AUTO SERVICE	7041 · Tires	12.18
10/25/2018	349808	SACRAMENTO TRUCK CENTER	7011 · Accessories	9.92
10/25/2018	349809	ATWOOD INSURANCE AGENCY	5731 · Health Insurance	4,912.00
10/25/2018	349810	ATWOOD INSURANCE AGENCY	7005 · Vehicle Insurance	7,031.00
			6611 · Liability	10,966.00
			6621 · Property	15,599.00
			6631 · Umbrella	2,200.00
10/25/2018	349811	AT&T Long Distance	6511 · Telephones	6.70
10/25/2018	349812	SPECIAL T's AND SPORTS	6011 · Uniforms	1,258.73
10/25/2018	349813	WITMER ASSOCIATES, INC. dba	6021 · Personal Protective Equip	251.46
10/25/2018	349814	ADVANTAGE GEAR, INC.	6031 · Safety & PPE (per MOU)	53.01
10/25/2018	349815	MEM ELECTRICAL INC	6681 · Facility Maint & Improvements	631.00
10/25/2018	349816	LEXIPOL LLC	7566 · Legal Expense	6,970.00
10/25/2018	349817	NEVADA COUNTY PUBLIC WORKS	6841 · Trash	424.15

2:38 PM
10/30/18
Cash Basis

Nevada County Consolidated Fire District
Check History Report
October 1 - 30, 2018

Date	Num	Name	Account		Paid Amount
10/25/2018	349818	Cummins Pacific LLC	7046 · Tools & Shop Related		525.00
10/25/2018	349819	AT&T CALNET 3	6511 · Telephones		22.66
10/25/2018	349820	GOLDEN STATE EMERGENCY VEHICLE	7049 · Outside Agency Vehicle Maint		363.72
10/25/2018	V989680	BUCKMASTER OFFICE SOLUTIONS	7509 · Copier Expense		73.46
10/25/2018	V989695	A TO Z SUPPLY	6681 · Facility Maint & Improvements		10.95
10/25/2018	V989700	HILLS FLAT LUMBER COMPANY	6681 · Facility Maint & Improvements		176.33
10/25/2018	V989705	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable		4,207.08
10/25/2018	V989707	RIVERVIEW INTERNATIONAL TRUCKS	7011 · Accessories		613.98
10/25/2018	V989714	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations		68.24
10/25/2018	V989759	ROBINSON ENTERPRISES, INC.	7051 · Fuel		849.09
10/25/2018	V989781	JONATHAN CHRSTENSEN	6114 · Meals - Interns		120.00
10/25/2018	V989782	JAMEY MEADOWSTURNER	6114 · Meals - Interns		150.00
10/25/2018	V989783	BRANSON MEYERS	6114 · Meals - Interns		540.00
10/25/2018	WT10252018	CalPERS (Retirement)	2261 · CalPERS Payable		11,932.43
			5711 · Pension		20,920.71
			Total 1002 · NC Operating 722	$	523,513.46
1003 · NC Mitigation 733					
			Total 1003 · NC Mitigation 733	$	-
1004 NC Special Tax 734					
			Total 1004 NC Special Tax 734	$	-
1008 · NC Capital Expenditure 758					
10/18/2018	349521	L.N. CURTIS & SONS	6921 · Apparatus & Equipment		4,877.96
10/25/2018	V989754	BANNER COMMUNICATIONS	6921 · Apparatus & Equipment		2,910.70
			Total 1008 · NC Reserve 758	$	7,788.66
1022 · Wells Fargo 2541					
			Total 1022 · Wells Fargo 2541	$	-
1023 · Wells Fargo 2637					
10/09/2018		Wells Fargo - Audit Confirmation Fee	7551 · Accounting		40.00
10/22/2018		Wells Fargo - Bank Fee	7531 · Other Fees		10.00
			Total 1022 · Wells Fargo 2541	$	50.00
			TOTAL CHECKS ISSUED	**$**	**531,352.12**

11:01 AM
10/24/18
Cash Basis

Nevada County Consolidated Fire District
Credit Card History Report
October 2018

Statement Cycle 09/07 - 10/08/2018

Date	Cardholder	Vendor Name	Account	Paid Amount
10/08/2018	Funk	GOLD RUSH CHEVROLET	7011 · Accessories	1,246.73
10/08/2018	Funk	LIFE FITNESS	6213 · Fitness Program	3,190.02
10/08/2018	Greene	MAC TOOLS	7046 · Tools & Shop Related	217.88
10/08/2018	Greene	MAC TOOLS	7046 · Tools & Shop Related	186.60
10/08/2018	Greene	MAC TOOLS	7046 · Tools & Shop Related	41.38
10/08/2018	Greene	Alamo Rental Car - Appleton, WI	6232 · Travel Expense	472.23
10/08/2018	Greene	Red Lion Hotel - Appleton, WI	6232 · Travel Expense	834.90
10/08/2018	Greene	Sacramento Airport - Parking	6232 · Travel Expense	160.00
10/08/2018	Greene	MAC TOOLS	7046 · Tools & Shop Related	198.39
10/08/2018	Johnsen	AMAZON MARKETPLACE	6716 · EMS Supplies	104.00
10/08/2018	Johnsen	K-MART, 9746	6716 · EMS Supplies	10.80
10/08/2018	Johnsen	AMAZON MARKETPLACE	6716 · EMS Supplies	(74.14)
10/08/2018	Johnsen	ATLANTIC TACTICAL	6716 · EMS Supplies	(413.97)
10/08/2018	JVG	LIEBERT CASSIDY WHITMORE	6271 · Training - Administration	70.00
10/08/2018	Long	SPD MARKET	7521 · Postage & Delivery	57.25
10/08/2018	Long	ACTIVE 9-1-1	7508 · Computer & Software Expense	317.25
10/08/2018	Long	MICROSOFT OFFICE	7508 · Computer & Software Expense	1,036.00
10/08/2018	Mason	Golden Hill 76 - Paso Robles, CA	7667 · Training	81.96
10/08/2018	Mason	Embassy Suites - San Luis Obispo	7667 · Training	647.48
10/08/2018	Menet	Travelodge by Wyndham - Elko, NV	8500 · Strike Team Non Labor Expenses	73.44
10/08/2018	Menth	AMAZON MARKETPLACE	6551 · Supplies & Services - Stations	137.69
10/08/2018	Nunnink	SIERRA-SACRAMENTO VALLEY EMS	6261 · Licenses & Certificates	68.00
10/08/2018	Nunnink	ELITE COMMAND TRAINING	6221 · Tuition - Safety Personnel	325.00
10/08/2018	Ross	K-MART, 9746	6551 · Supplies & Services - Stations	8.83
10/08/2018	Ross	The Home Depot - Auburn, CA	6681 · Facility Maint & Improvements	460.63
10/08/2018	Sullivan	ELITE COMMAND TRAINING	6221 · Tuition - Safety Personnel	325.00
10/08/2018	Sullivan	RESCUE TRAINING INSTITUTE	6261 · Licenses & Certificates	90.00
10/08/2018	Sullivan	Sierra Tire & Trailer	6911 · Stations	146.65
10/08/2018	Turner	Chevron Car Wash - (Higgins Corner)	7502 · Administration	10.00
10/08/2018	Turner	5.11 Tactical - Sacramento, CA	6031 · Safety & PPE (per MOU)	242.41
10/08/2018	Turner	Suds Bros Car Wash - Grass Valley, CA	7502 · Administration	16.99
10/08/2018	Turner	Victra, Grass Valley	6521 · Mobile Phones	45.89
10/08/2018	Turner	Ledesma Arms	7653 · Investigation Supplies	48.10
10/08/2018	Witter	Stone Mountain, LTD	6776 · Mobile Communications	125.60
10/08/2018	Witter	AMAZON MARKETPLACE	6761 · Small Tools / Suppression Equip	386.19
10/08/2018		Reverse Service Charge	7531 · Other Office Expense	(15.00)
			Fund 722 Total	**$ 10,880.18**

			Fund 758 Total	**$ -**
			Total Charges	**$ 10,880.18**
Payment Information				
10/24/2018		Warrant 349421	Fund 722	10,880.18
			Payments to U.S. Bank Cal Card	**$ 10,880.18**
			Account Balance	**$ -**

Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959
(530) 265-4431 FAX (530) 265-4438
nccfire@nccfire.com ● www.nccfire.com

To: Board of Directors

From: Deputy Chief Jerry Funk, through Chief Jim Turner

Date: November 6, 2018

Re: Budget Re-allocation / Self Contained Breathing Apparatus

---

Background:

The District currently utilizes Scott NXG2 self-contained breathing apparatus (SCBA). This inventory of 60 SCBAs' and 120 high pressure bottles were acquired in May of 2004. The 4500 psi bottles have a maximum service life of 15 years, mandating that they be removed from service in May 2019.

In anticipation of the expiration of the bottles, the District began seeking grant funding approximately three years ago to replace both bottles and SCBAs'. The District applied for a regional FEMA Assistance to Firefighters Grant (AFG) the last two years but was unsuccessful in receiving an award. As a backup plan, the District set aside $50,000 each year, for the last two years, providing necessary funds to replace the bottles.

Since that time, the National Fire Protection Association (NFPA), who sets minimum industry standards for the fire service, recently advised of their anticipated release of the 2018 standards for SCBAs'. These standards, recognized throughout the fire service are reviewed and updated every four years. Our current SCBAs' meet the NFPA standard set in 2002.

Advances in SCBA technology, along with the industry change to 5500 psi bottles, has staff questioning if purchasing replacement 4500 psi bottles is the best decision.

Due to reductions in the Districts fleet, current inventory needs are 40 SCBAs' and 80 bottles.

Recommendation:

Staff recommends Option 1, the District purchase 40 Scott X3 Pro SCBAs' and 80 Scott 5500 psi bottles, from Municipal Emergency Services (MES). MES pricing through a public procurement contract from Fire Rescue GPO for the above equipment is $410,000.00.

Funding Options:

Option 1: Utilize funds from Contingency Fund 723 for the purchase of SCBAs' and bottles. Develop a re-payment plan to replace the contingency monies used.

Option 2: Research vendors and finance the purchase of SCBAs' and bottles.

Option 3: Defer the purchase of the budgeted rescue vehicle for Station 84. Reallocate Capital Fund 758 apparatus, vehicles and equipment fund for the purchase of SCBAs' and bottles.

Fiscal Implications:

Option 1: From fund 758 use $100,000 as included in the 2018-19 budget and borrow $310,000 from fund 723. Fund 723 would be paid back at $50,000 per year until the $310,000 is restored.

Option 2: From fund 758 use $100,000 as included in the 2018-19 budget and borrow $310,000 from an outside source. Outside financing for five years at 5% interest would equate to annual payments of $71,602. Total interest cost would be $48,010.

Option 3: Use fund 758 budgeted funds for 2018-19 as follows:

- $100,000 as budgeted for SCBA's
- $25,000 as budgeted for equipment.
- $262,000 as budgeted for the rescue vehicle. The rescue vehicle purchase would be delayed.

The remaining $23,000 would come from fund 722.

RECEIVED

NCCFD

10-1 18

Nevada County Fire Dept.

I wish to thank you for the many times over the last 20 years you have come to my rescue at [redacted] For my husband, Grandson [redacted] & saftey me. We are so lucky to have these decated men

Also am so proud one of you is my Grandson Travis whom I am so proud.

Many Thanks

Mrs Arlene M. Tuckerbrich

NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors

From: Jim Turner, Fire Chief
Jerry Funk, Deputy Chief

Date: November 6, 2018

OPERATIONS

Statistical data for the period of October 1 thru October 31, 2018.

- 542 calls for service. (377 emergency, 165 non-emergency)
- Average response time urban – 3 minutes 12 seconds
- Average response time rural - 9 minutes 13 seconds
- Average response time overall - 5 minutes 07 seconds
  *Averages based on emergency responses only.

Significant Incidents:

- Structure fire, Ponderosa Pines area. Cause was a lightning strike.
- Structure fire, Banner Mountain area. Cause was improperly discarded rags.
- Structure fire, Glenbrook area. Cause under investigation.
- Structure fire, Alta Sierra area. Cause accidental / barbeque.
- Numerous vegetation fires. Several originated in transient camps.

Training:

- 957 hours of documented training.
- Staff participated in a regional hazardous materials simulation conducted at Sierra Nevada Memorial Hospital.

ADMINISTRATION

- Chief Turner, Deputy Chief Funk, Fire Marshal McMahan and B/C Sunde attended the monthly Nevada County Fire Chiefs Meeting.
- Chief Turner met with Nevada County's Chief Planner.
- Deputy Chief Funk, Operations Support Long and a representative from Special District Risk Management Association completed a review and inspection of our safety program and facilities.
- Chief Turner and Deputy Chief Funk attended a meeting regarding the future of Western Nevada County Fire Agencies.
- ARC Health & Wellness conducted the District's annual NFPA 1581 physicals for all employees.

- Chief Turner and Deputy Chief Funk attended a meeting regarding the development of a Western Nevada County Incident Management Team.
- NCCFD donated recently surplused hydraulic extrication equipment to the Town of Washington.

FIRE PREVENTION

Engine Company Inspections:

Quarterly assignments are in the process of being sent out to the Engine Companies.

Projects:

Two larger buildings are in the plan review stage with site work started.

Fire Investigations:

Fire Marshal McMahan investigated two structure fires. One looked to be most likely caused by lightning and the other is a suspicious fire in an outbuilding.

Public Education:

Deputy Fire Marshal Mason has several Fire Prevention events scheduled. The Higgins Fire District utilized the mobile classroom at their open house.

Thanks to the generous donations from Watt Park and Gold Flat Fire Associations the District was able to purchase smoke detectors and carbon monoxide detectors to hand out. Hills Flat Lumber sold them to us at cost. A number of smoke detectors were handed out at the last Nevada Union High School Football Home Game. The Cheerleaders also tossed small footballs into the contained our logo and a fire prevention message.

Meetings and Training attended by Fire Marshal McMahan:

- Community Agencies United for Safe Schools and Safe Streets.
- Sacramento Sierra Arson Task Force.
- County Code Compliance Division on a couple of complaints, with Deputy Fire Marshal Mason.
- Fire Prevention Staff Meeting.
- Amerigas review of their safety procedures, with Deputy Fire Marshal Mason.
- Nor Cal Fire Prevention Officers Meeting.
- Lake Vera Purdon Firewise annual meeting. Cal Fire attended and a plan to conduct an evacuation drill similar to the ones held in Alta Sierra was discussed.

FIRE PREVENTION CONT.

Comments:

Fire Marshal McMahan attended a picnic/BBQ for outgoing Supervisor Hank Weston.

Fire Marshal McMahan and the crews from station 84 and 88 attended the memorial service for Bessie Townsend held at the Nevada City Elks Lodge. Bessie was known as Mom at station 88 always bringing goodies and supplying them holiday meals.

FINANCE

Annual audit:

- Field audit completed in October.
- Audited Financial Statement package is in the process of being prepared.
- Report will be presented at the January 2019 board meeting.

Package & ADD Insurance:

- New policy year began as of November 1, 2018.

Ophir Hill Fire Protection District:

- Admin. staff continues to work with their personnel, mostly in the area of payroll and related.
- They may be requesting Phase II and audit support.

Notable Training:

- LCW – Bona Fide Plan Assessment & Cash in Lieu (health insurance related)
- CSMFO – California's Economic Outlook – How to Plan