

Nevada County Consolidated Fire District

11329 McCourtney Road
Grass Valley, CA 95949
(530) 273-3158
FAX 273-1780



www.nccfire.com
nccfire@nccfire.com

"Excellence in Emergency Service"

BOARD OF DIRECTORS

Tom Carrington, Chairman
Keith Grueneberg, Vice Chair
Mark Bass, Treasurer
Spencer Garrett
David Hanson
Warren Knox
Patricia Nelson

STAFF

Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Dep. Fire Marshal
Jeff Van Groningen, Finance Manager
Shawna Cresswell, Finance Assistant
Nicole Long, Operations Support Manager
Jim Curtis, District Counsel

BOARD OF DIRECTORS AGENDA - REGULAR MEETING THURSDAY, APRIL 16, 2015

6:00 P.M.

Station 84, 10135 Coyote Street, Nevada City, CA

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded.

Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the Chairman. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Board of Directors will meet in regular session commencing at 6:00 p.m. on April 16, 2015 in the meeting room of Nevada County Consolidated Fire District's Station 84, Nevada City, CA. This meeting will be recorded for posting on the District's webpage at www.nccfire.com.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-273-3158 or at the following addresses:

Nicole Long, Board Secretary
Nevada County Consolidated Fire District
11329 McCourtney Road
Grass Valley, CA 95949

[E-mail](mailto:nccfire@nccfire.com)

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

Badge-Pinning & Swearing in Ceremony

☞ James Turner, Fire Chief ☞
☞ Jerry Funk, Deputy Fire Chief ☞
☞ James Smith, Battalion Chief ☞
☞ Joshua Sunde, Battalion Chief ☞



☞ Shawn Entz, Captain ☞
☞ Phillip Nunnink, Captain ☞
☞ Jason Davison, Lieutenant ☞
☞ Chris Johnsen, Lieutenant ☞

STANDING ORDERS:



6:00 p.m. Call to Order
Pledge of Allegiance to the Flag
Corrections and/or deletions to the agenda

CONSENT CALENDAR

These items are considered to be routine and will be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – 03/19/2015
2. Fund Balances and Check History Reports
3. Treasurer's Report

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the Chairperson. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE: Bass (Chair), Knox
PERSONNEL: Carrington (Chair), Hanson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bass (Alt.), Garrett (Alt.)

4. Discussion and Possible Action concerning District Bylaws. **Vice Chair Grueneberg**
5. Discussion and Possible Action, concerning Amending the District Mission Statement and adopting District Core Values, District Code of Ethics, and District Vision Statement. **Fire Chief Turner**
6. Discussion and possible action, regarding unstaffed fire stations. **Deputy Fire Chief Funk**
7. Discussion and possible action, concerning Request for Proposals (RFP) bid for architecture services for the administrative office. **Deputy Fire Chief Funk**
8. Discussion and possible action for authorization to open an invitation to bid, Fire Station 89 Deck. **Deputy Fire Chief Funk**
9. Discussion and possible action concerning a Public Hearing for the First Reading of Ordinance OR 15-01, Amendment to the District Purchasing Policy. **Finance Manager Van Groningen**
10. Correspondence Log
 - 10.A Letter from Board of Supervisors, County of Nevada, regarding the proposed name change.
 - 10.B Letter from Mark Prestwich, City of Nevada City, regarding station 54 staffing, dated March 30, 2015
 - 10.C Letter from Mark Prestwich, City of Nevada City, regarding station 54 staffing, dated April 1, 2015
 - 10.D Letter from Citizen, regarding a thank you for hospitality for an employee.

CHIEF'S MONTHLY REPORT

***BOARD DISCUSSION**

DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS

Regular Board Meeting –

Date: Thursday, May 21, 2015
Time: 7:00 p.m.
Location: Station 84, 10135 Coyote Street, Nevada City

ADJOURNMENT



Access Issues

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the District Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 273-3158

Board Meeting Schedule

With the exception of the month of June, all Regular Board Meetings will take place on the third Thursday of the month. For the month of June only, the Regular Board Meeting will take place on the fourth Thursday.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 11329 McCourtney Road, Grass Valley, at a cost of 10 cents per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14518 Highway 49 South, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the Chairman at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.