

Nevada County Consolidated Fire District

11329 McCourtney Road
Grass Valley, CA 95949
(530) 273-3158
FAX 273-1780



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS MINUTES APRIL 21, 2016

Regular Meeting held in the Conference Room
Station 84, 10135 Coyote Street, Nevada City, CA

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington (Vice President), Garrett, Hanson, Knox

STAFF:

Present: Chief Turner, Deputy Chief Funk, Deputy Fire Marshal McMahan, Finance Manager Van Groningen, Ops. Sup Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 p.m. and Deputy Fire Marshal McMahan led in the pledge of allegiance.

CONSENT CALENDAR

1. Acceptance of Minutes – 3/17/2016
2. Fund Balances and Check History Reports

Director Bass motioned to accept the consent calendar. Director Knox seconded. **MOTION** passed unanimously with Director Knox being absent.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment was made.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Bass, Knox

PERSONNEL: Carrington, Hanson

AD HOC COMMITTEES

NEGOTIATIONS: Carrington, Hanson

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett (Rep.), Turner (Alt.)

Finance: no meeting this month, may have a meeting next month to review the preliminary budget.

JPA: no meeting.

Negotiations: more to follow in this meeting.

BUSINESS

Public Comment on Closed Session Items:

Per CA Government Code 54954.3

Citizen's Oversight Committee Chair, Rich Ulery, commented on item 6, Labor Negotiations. He stated that there were some frustrations that no information is given until after the agreement is made. Mr. Ulery highly recommends being conservative as Cal PERS is still an unknown factor.

CLOSED SESSION

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to CA Government Code Section 54956.8

Property: 13103 Ridge Road, Grass Valley, CA 95945

Agency negotiator: Gerald Funk

Negotiating Party: Mike Distefano

Under Negotiation: Price

4. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to CA Government Code Section 54956.8

Property: 10095 E. Lime Kiln Road, Grass Valley, CA 95959

Agency negotiator: Gerald Funk

Negotiating Party: Mike Distefano

Under Negotiation: Price

5. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to CA Government Code Section 54956.8

Property: 13376 Quaker Hill Road, Nevada City, CA 95959

Agency negotiator: Gerald Funk

Negotiating Party: Mike Distefano

Under Negotiation: Price

6. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to CA Government Code Section 54957.6

NCCFD Negotiators: Michael Lewis

Employee Organizations and Unrepresented Employees:

Local Firefighters Union 3800 representing the Non-Management Safety Employees

President Grueneberg reported out of closed session at 8:55 p.m. Staff was instructed how to proceed with all three properties. The Board gave instructions to the negotiator how to proceed with labor negotiations.

OPEN SESSION

7. Discussion regarding the May 2016 regularly scheduled board meeting.

President Grueneberg discussed that several board members will not be able to attend the May 19, 2016 board meeting. After a brief discussion, the board agreed to have a special meeting on Wednesday, May 18, 2016 and cancel the Thursday, May 19, 2016 meeting.

8. Discussion and approval, strategic plan.

Fire Chief Turner reviewed the minor changes that were made to the strategic plan since the workshop. Discussion took place on the changes within the maintenance division. Vice President Carrington motioned to adopt the 2016 – 2021 Strategic Plan as presented. Director Hanson seconded. **MOTION** passed unanimously with Director Nelson being absent.

9. Discussion and possible action concerning Resolution R16-06, Resolution Calling for General District Election.

Chief Turner reviewed the staff report and resolution verbally. Director Hanson motioned to adopt Resolution 16-06. Director Bass seconded. **MOTION** passed unanimously following a roll call vote with Director Nelson being absent.

10. Discussion and possible action, award bid for station 92 siding.

Deputy Chief Funk reviewed his staff report and asked to award the bid to the lowest responsible bidder, Owens Construction. Director Hanson motioned to award the bid to Owens Construction in the amount of \$14,150.00. Director Garrett seconded. **MOTION** passed unanimously with Director Nelson absent.

11. Discussion and possible action, 84 remodel for administration purposes.

Deputy Chief Funk reviewed the history for the administration office remodel and the current status of remodeling station 84 to hold the administrative staff. Director Hanson motioned to move forward with the architectural drawings if not major red flags arise not to exceed \$35,000.00. Director Carrington seconded. **MOTION** passed unanimously with Director Nelson being absent.

12. Discussion and possible action, Resolution 16-07, Update to the Purchasing Policy.

Finance Manager Van Groningen discussed the updated purchasing policy. The changes to limits and requirements have been included. After some discussion on exhibit changes, Director Knox motioned to adopt Resolution 16-07. Director Bass seconded. **MOTION** passed unanimously following a roll call vote with Director Nelson absent.

13. Correspondence Log.

13.A SDRMA Bylaw Changes

No report.

Chief's Monthly Report:

- Swiftwater rescue incident at Greenhorn Creek
- Higgins Fire District station closures were discussed
- Local 3800 personnel raised over \$12,000.00 for childhood cancer research

BOARD DISCUSSION

ADJOURNMENT

At 10:00 p.m. President Grueneberg reported that per the bylaws the Board needed to motion to continue or end the meeting per the bylaws. The Board agreed to adjourn.

Attest:

Approved by:



Nicole Long
Board Secretary



Keith Grueneberg
President of the Board