

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
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www.nccfire.com
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BOARD OF DIRECTORS

Keith Grueneberg, President
Barry Dorland, Vice President
Tom Carrington
Spencer Garrett
David Hanson
Patricia Nelson
Marianne Slade-Troutman

STAFF

Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Jeff Van Groningen, Finance Manager
Shawna Cresswell, Finance Assistant
Nicole Long, Operations Support Manager

BOARD OF DIRECTORS AGENDA - REGULAR MEETING THURSDAY, JUNE 21, 2018 6:00 P.M.

11329 McCourtney Road, Grass Valley, CA 95949

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The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the President. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Consolidated Fire Board of Directors will meet in regular session commencing at 6:00 p.m. June 21, 2018 in the meeting room of Nevada County Consolidated Fire District's Station 91, Grass Valley, CA. This meeting will be recorded for posting on the District's webpage at www.nccfire.com.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-265-4431 or at the following addresses:

Nicole Long, Board Secretary
Nevada County Consolidated Fire District, 640 Coyote Street, Nevada City, CA 95959

[E-mail](#)

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



- 6:00 p.m. Call to Order
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes –05/17/18 & 06/07/18
2. Fund Balances and Check History Reports

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman
PERSONNEL: Carrington, Hanson, Nelson

Ad Hoc COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the President. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

3. Cost estimate for Compliance with County of Nevada Ordinance 2411. **President Grueneberg**
4. Discussion and possible action, Resolution R18-10, Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of Nevada County Consolidated Fire District & Requesting the County of Nevada to Levy & Collect District-Wide Special Tax for Fire Suppression, Protection & Emergency Medical Response Services for FY 2018/2019 Tax Rolls. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Special Tax Rate.* **Finance Manager Van Groningen**
5. Discussion and possible action, Resolution R18-11, Authorizing the Fire Suppression Benefit Assessment, District 20014-1, Located within the Boundaries of the Nevada County Consolidated Fire District, to be placed on the Nevada County Secured Tax Rolls, Requesting the County of Nevada to Levy and Collect the District-Wide Fire Suppression Benefit Assessment. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Assessment Rate.* **Finance Manager Van Groningen**
6. Discussion and possible action, Resolution R18-12, 2018/2019 Fiscal Year District Wage and Compensation schedule. **Fire Chief Turner**
7. Discussion and possible action, Resolution R18-13, Authorized Personnel Resolution for Fiscal Year 18/19. **Fire Chief Turner**
8. Discussion and possible action, Resolution R18-14, adopting the preliminary budget for the Fiscal Year 2018/2019. **Finance Manager Van Groningen**

9. Discussion and possible action, Resolution R18-15, Portal to Portal Pay for District Personnel on assignment. Finance Manager Van Groningen
10. Discussion and possible action, Resolution R18-16, Transfer funds from Fund 722 to Fund 723. Finance Manager Van Groningen
11. Discussion and possible action, Resolution R18-17, Transfer funds from Fund 734 to Fund 722. Finance Manager Van Groningen
12. Discussion and possible action, Resolution R18-18, Transfer funds from Fund 722 to Fund 758. Finance Manager Van Groningen
13. Correspondence
 - 13.A Donation from Jim and Ila Dunbar, dated May 15, 2018.
 - 13.B Report from the Citizens' Oversight Committee, dated June 13, 2018.

CHIEF'S MONTHLY REPORT

***BOARD DISCUSSION**

DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS

Regular Board Meeting –

Date: Thursday, July 19, 2018
Time: 4:00 p.m.
Location: 11329 McCourtney Road, Grass Valley, CA 95949

ADJOURNMENT



Access Issues

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the Board Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 265-4431.

Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA, 95959, at a cost of 10 cents per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the President at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the President may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

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BOARD OF DIRECTORS MINUTES MAY 17, 2018

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland (Vice President), Carrington, Garrett, Hanson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Deputy Chief Funk, Fire Marshal McMahan, Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 4:02 p.m. and Lieutenant Serna led in the pledge of allegiance.

CONSENT CALENDAR

1. Acceptance of Minutes – 4/19/2018
2. Fund Balances and Check History Reports

Director Garrett motioned to adopt the consent calendar. Director Dorland seconded. **MOTION** passed unanimously with Director Nelson and Slade-Troutman absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman
PERSONNEL: Carrington, Hanson, Nelson

Ad Hoc COMMITTEES

NEGOTIATIONS: Carrington
BOARD POLICY AND PROCEDURES: Grueneberg

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – Meeting scheduled

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No Comment

BUSINESS

3. Presentation on shared cost Salary Survey Funding.

Lieutenant Serna reviewed his staff report verbally. Discussion took place on scope of work, who would fund and getting further information on the consultants to submit the information to the personnel committee. Director Hanson motioned to move ahead with the staff report to potentially fund a salary survey. Director Carrington seconded. **MOTION** passed unanimously with Director Nelson and Slade-Troutman absent.

4. Discussion and possible action, iPad Usage Policy and Agreement.

President Grueneberg reviewed the policy and agreement for the Directors to accept their iPads. Director Hanson motioned to adopt the iPad Usage Policy and Agreement. Director Garrett seconded. **MOTION** passed unanimously with Director Nelson and Slade-Troutman absent.

5. Discussion and possible action, Resolution R18-09, Resolution Calling for General District Election.

President Gruenberg reported that this resolution was needed to enter into the 2018 general election. There will be three (3) current board members that terms expire in 2018. Director Dorland motioned to adopt Resolution R18-09 with the candidate statements being limited to 200 words. Director Hanson seconded. **MOTION** passed unanimously with Director Nelson and Slade-Troutman being absent.

6. Discussion regarding the 2018/2019 Fiscal Year Preliminary Budget.

Finance Manager Van Groningen reported that this is the first viewing of the budget and is a feel for what the District is looking at for the preliminary budget. He discussed a few of the changes:

Page 6-2: Is a summary recap of the preliminary budget.

Page 6-3: Revenue increase is in footnotes. The secured taxes will be updated prior to the final budget. Some formats have changed and new accounts added for revenue and expenditures.

Page 6-4: Final year of the MOU, the new wages are included as well are 6 seasonal firefighters.

Page 6-5: Taxes/Benefits and CalPERS increase as wages increase. Workers Comp Insurance is increasing due to the experience modification going from 77% to 116%.

Finance Manager Van Groningen went through the remainder of the budget only reporting major changes and answering questions.

7. Discussion and possible action, regarding the AT&T Cell Tower Lease located at Station 88.

Deputy Chief Funk reported the District was contacted by AT&T looking for a long-term commitment and reviewed his staff report verbally. After some discussion, Director Garrett motioned to do nothing with the current offer and remain under the current contract. Director Hanson seconded. **MOTION** passed unanimously with Director Nelson being absent.

8. Correspondence

8.A Thank you from the Office of the Fire Chief of Ventura Fire Department, dated May 1, 2018.

CHIEF'S MONTHLY REPORT

Deputy Chief Funk reviewed the statistical data and reported that there were a number of structure fires and there was a fatality in one. The JOA conducted a regional MCI drill that went well and a great experience for many.

Fire Marshal McMahan that there was nothing new on the Vegetation Ordinance lately. He attended a FireWise Coalition meeting where many attendees were happy to see them in attendance. Receiving a lot of hazardous abatement complaints and quite of few of them are developed parcels and are being forwarded to Cal Fire.

BOARD DISCUSSION

President Grueneberg requested Staff add Prop 172 funds to the June agenda.

ADJOURNMENT

President Grueneberg adjourned the meeting at 5:18 p.m.

Attest:

Approved by:

Nicole Long
Board Secretary

Keith Grueneberg
President of the Board

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BOARD OF DIRECTORS MINUTES JUNE 7, 2018

Finance Committee Meeting held in the Conference Room
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Dorland, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

Director Dorland called the meeting to order at 2:30 p.m. and Chief Funk in the Pledge of Allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment was made.

BUSINESS

1. Preliminary Budget Review for Fiscal Year 2018/2019.

Finance Manager Van Groningen reviewed the latest version of the budget, which was different than the one reviewed at the May 17, 2018 meeting. He reported that a review of the County budget predicted a possible 5% increase in property taxes, that change is not in this budget but will receive a projection after the preliminary budget and will update the final. Finance Manager Van Groningen reported on wages & benefits that increases are based on MOU's, employment agreements and step increases. The increase to overtime is due to labor costs and training overtime. He reviewed the budget highlighting changes in a few accounts noted below:

Fund 722

7502 – increase for needed furniture and additional personnel utilizing supplies.

7551 – Govinvest, actuary program to project rates.

7611 – Election year, if no one runs against incumbents no cost.

Fund 758

6921 – SCBA replacement, a regional grant has been submitted and awards have not been made. If the grant is not awarded to the District, bottles must be replaced by April 2019.

This preliminary budget had items that Staff was unsure of taking delivery before the end of the fiscal year, which have now been received so those expenditures will be removed.

Discussion took place regarding vehicle sale commissions and questions regarding the workers comp experience modification. With no other questions, Director Slade-Troutman motioned to bring the preliminary budget with discussed changes to the Board for adoption at the June 21, 2018 regular meeting. Director Dorland seconded. **MOTION** passed unanimously.

ADJOURNMENT

Director Dorland adjourned the meeting at 3:30 p.m.

Attest:

Approved by:

Jeff Van Groningen, Finance Manager

Barry Dorland, Finance Committee

Nevada County Consolidated Fire District
Fund Recap & Cash Balances
May 2018

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	1,782,246	913,000	216,485	21	664,435	3,576,187
Revenues	119,400	-	11,778	101	-	131,279
Expenditures	(294,434)	-	-	-	(14,558)	(308,992)
Other Inc/Expense	(68,024)	-	-	-	-	(68,024)
Other Activity ²	2,340	-	-	-	-	2,340
Ending Cash ¹	1,541,528	913,000	228,263	122	649,877	3,332,790

¹ Includes Well Fargo

² Balance sheet cash activity not reported on fund report in the current month.

Nevada County Consolidated Fire District
Operating Fund 722
May 2018

	May	YTD Actual	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured		2,651,142	2,770,684	96%
4020 · Current Unsecured	932	45,087	45,967	98%
4030 · Prior Unsecured	33	723	250	289%
4040 · Supplemental Secured		41,435	50,000	83%
4050 · Supplemental Unsecured	55	747	1,200	62%
4060 · Supplemental Prior Unsecured	15	177	200	89%
4110 · Special Assessment	275	1,807,299	1,879,844	96%
4150 · Special Tax of 2012	0	113		
4151 · Special Tax 2012 (transfer in)		866,155	897,550	97%
4210 · Tax Share Grass Valley			9,182	
4220 · Tax Share Nevada City		522	522	100%
4230 · State Homeowners		23,975	25,292	95%
4240 · State Public Safety Prop 172	22,598	283,115	329,103	86%
4290 · Other		197	200	99%
Total 4000 · Taxes & Assessments	23,908	5,720,687	6,009,994	95%
4500 · Reimbursements				
4510 · Strike Team	184,812	837,698	75,000	1,117%
4520 · Strike Team Prior Year		17,219		
4522 · Strike Team Cost Offset	(95,784)	(515,266)		
4540 · Vehicle Repair	1,282	6,036	5,000	121%
4550 · Cost Recovery	1,618	17,245	24,000	72%
4690 · Other		4,551	4,000	114%
Total 4500 · Reimbursements	91,928	367,483	108,000	340%
4800 · Other Revenue				
4810 · Licenses/Permits/ Plan Review	2,254	11,471	5,100	225%
4820 · Interest & Finance Charges		8,377	11,000	76%
4830 · Rentals	1,200	24,300	25,500	95%
4840 · Other Current Services			1,200	
4860 · Prior Year Revenue		690		
4870 · Other Revenue	110	2,346		
Total 4800 · Other Revenue	3,564	47,184	42,800	110%
Total Revenues	119,400	6,135,354	6,160,794	100%

Fiscal year complete 92%. Payroll complete 92%.

Nevada County Consolidated Fire District
Operating Fund 722
May 2018

	May	YTD Actual	Budget	% of Budget
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Deputy Chief (2)	24,303	287,742	312,669	92%
5113 · Battalion Chief (2)	15,342	172,624	188,601	92%
5114 · Prevention (2)	13,420	142,319	174,643	81%
5121 · Captains (9)	54,549	624,035	705,275	88%
5122 · Lieutenants (6)	28,671	391,640	394,736	99%
5123 · Firefighter (12)	46,099	522,384	606,196	86%
5131 · Supplemental / Seasonal FF		3,496		
5132 · PCF / Reserve FF		3,546	5,000	71%
5141 · Clerical (3)	15,078	175,987	192,728	91%
5145 · Fire Mechanic (1.5)	5,331	64,042	87,242	73%
5151 · Overtime	32,826	308,164	359,964	86%
5153 · Additional Overtime Staffing		3,241		
5161 · Strike Team		356,750		
5165 · Strike Team Backfill		151,151		
5167 · Strike Team Revenue Offset	(94,415)	(507,901)		
5171 · Holiday Stipend		55,337	61,828	90%
5173 · Vacation / CTO Buy Back	7,011	68,033	84,948	80%
5185 · Directors	150	2,775	3,375	82%
Total 5100 · Wages	148,365	2,825,365	3,177,205	89%
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	3,206	45,318	46,010	98%
5512 · Soc Security Employer Tax	9	392	1,709	23%
5521 · SUI Employer Tax	4	7,887	6,859	115%
5526 · Strike Team Revenue Offset	(1,369)	(7,365)		
Total 5500 · Payroll Taxes	1,850	46,232	54,578	85%
5700 · Benefits				
5711 · Pension	32,946	573,454	624,033	92%
5731 · Health Insurance	45,918	573,673	752,136	76%
5735 · Life Insurance	913	11,305	12,324	92%
5751 · Workers Comp Insurance		113,482	117,474	97%
Total 5700 · Benefits	79,777	1,271,914	1,505,967	84%
Total 5000 · Wages & Benefits	229,992	4,143,511	4,737,750	87%

Fiscal year complete 92%. Payroll complete 92%.

Nevada County Consolidated Fire District
Operating Fund 722
May 2018

	May	YTD Actual	Budget	% of Budget
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	847	9,826	17,500	56%
6021 · Personal Protective Equip	15,563	38,986	45,000	87%
6031 · Safety & PPE (per MOU)		22,391	25,350	88%
Total 6010 · Clothing / PPE	16,410	71,203	87,850	81%
6100 · Food / Meals				
6111 · Meals - Administration		170	500	34%
6112 · Meals - Training	314	314		
6113 · Meals - Fire	34	339	800	42%
6114 · Meals - Interns	570	10,590	23,887	44%
Total 6100 · Food / Meals	918	11,413	25,187	45%
6200 · Training / Fitness				
6211 · Wellness / Fitness Program	322	23,020	25,000	92%
6221 · Tuition - Safety Personnel	3,519	11,750	22,625	52%
6231 · Mileage / Transportation	498	1,138	500	228%
6232 · Lodging / Per Diem	1,318	2,977	1,500	198%
6241 · Training Materials	3,007	3,407	5,000	68%
6246 · Public Safety Training Center		613	1,000	61%
6251 · Education Incentive Program		300	9,300	3%
6261 · Licenses & Certificates		781	2,500	31%
6271 · Training - Administration		1,674	3,000	56%
Total 6200 · Training / Fitness	8,664	45,660	70,425	65%
Total 6000 · Personnel Related	25,992	128,276	183,462	70%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,389	13,940	16,360	85%
6521 · Mobile Phones	634	7,729	11,326	68%
Total 6510 · Communications	2,023	21,669	27,686	78%
6550 · Station				
6551 · Supplies & Services - Stations	2,251	13,601	13,500	101%
6591 · Small Tools		1,029	4,500	23%
Total 6550 · Station	2,251	14,630	18,000	81%
6610 · Insurance				
6611 · Liability		12,823	13,149	98%
6621 · Property		14,696	17,159	86%
Total 6610 · Insurance		27,519	30,308	91%
6650 · Maintenance				
6651 · SCBA		6,208	12,000	52%
6656 · Equipment	880	9,061	23,000	39%
6661 · Mobile / Radios / Pagers	200	6,358	8,000	79%
6671 · Computers & Software	2,634	26,924	36,063	75%
6672 · Copiers	96	759	1,080	70%
6681 · Facility Maint & Improvements	2,342	110,467	120,000	92%
Total 6650 · Maintenance	6,152	159,777	200,143	80%

Fiscal year complete 92%. Payroll complete 92%.

Nevada County Consolidated Fire District
Operating Fund 722
May 2018

	May	YTD Actual	Budget	% of Budget
6700 · Medical Supplies				
6716 · EMS Supplies	2,777	9,727	10,000	97%
Total 6700 · Medical Supplies	2,777	9,727	10,000	97%
6750 · Small Tools				
6761 · Suppression Equip	2,308	13,273	15,000	88%
6781 · Technical Rescue Equip	3,623	6,465	6,500	99%
Total 6750 · Small Tools	5,931	19,738	21,500	92%
6800 · Utilities				
6811 · Alarm		719	985	73%
6821 · Electricity / Gas	2,679	37,779	43,226	87%
6831 · Propane	591	8,546	10,609	81%
6841 · Trash	252	3,383	3,630	93%
6851 · Water / Sewer	797	7,671	7,620	101%
Total 6800 · Utilities	4,319	58,098	66,070	88%
6900 · Capital Expenditures				
6911 · Stations			3,000	
6921 · Apparatus & Equipment			1,300	
6941 · Admin		12,502	12,300	102%
Total 6900 · Capital Expenditures		12,502	16,600	75%
Total 6500 · Facility & Equipment Related	23,453	323,660	390,307	83%
7000 · Vehicle Related				
7001 · Insurance				
7005 · Vehicle Insurance		7,355	7,766	95%
Total 7001 · Insurance		7,355	7,766	95%
7010 · Maintenance				
7011 · Accessories	4,181	59,419		
7016 · Batteries		2,566		
7021 · Body		2,487		
7026 · Brakes	1,480	4,744		
7031 · Drive Train		4,379		
7036 · Pumps		4,549		
7041 · Tires	2,440	10,400		
7046 · Tools & Shop Related	3,524	9,222		
7048 · All Categories for Budget			105,000	
7049 · Outside Agency Vehicle Maint	(9,421)	(994)		
7010 · Maintenance - Other		39		
Total 7010 · Maintenance	2,204	96,811	105,000	92%
7050 · Fuel				
7051 · Fuel	4,866	48,512	53,527	91%
Total 7050 · Fuel	4,866	48,512	53,527	91%
Total 7000 · Vehicle Related	7,070	152,678	166,293	92%

Fiscal year complete 92%. Payroll complete 92%.

Nevada County Consolidated Fire District
Operating Fund 722
May 2018

	May	YTD Actual	Budget	% of Budget
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	212	4,574	4,000	114%
7506 · Board	160	436	500	87%
7511 · Memberships	3,796	12,566	14,033	90%
7516 · Mileage Reimbursements			200	
7521 · Postage & Delivery	53	678	1,000	68%
7531 · Other	12	172	250	69%
Total 7501 · Office Expense	4,233	18,426	19,983	92%
7550 · Professional Services				
7551 · Accounting		10,150	12,700	80%
7556 · Computer & IT Support	938	7,833	9,000	87%
7561 · Consultants		7,090	8,500	83%
7563 · Hiring Expense	222	3,995	5,955	67%
7566 · Legal		18,307	22,520	81%
7571 · Medical Director		1,874	1,874	100%
Total 7550 · Professional Services	1,160	49,249	60,549	81%
7590 · Publications				
7591 · Legal Notices		486	1,000	49%
7596 · Marketing / Advertising	246	684	1,000	68%
Total 7590 · Publications	246	1,170	2,000	59%
7600 · Special District				
7621 · LAFCo		4,956	4,593	108%
7631 · Nevada County Fees		65,286	64,777	101%
7641 · Other			600	
Total 7600 · Special District		70,242	69,970	100%
7650 · Prevention				
7651 · Code Purchases	55	1,401	3,000	47%
7653 · Investigation Supplies		3,737	9,000	42%
7657 · Inspection Supplies	387	1,285	2,000	64%
7661 · Prof Svcs / Plan Checks	150	850	2,000	43%
7663 · Public Education Supplies	35	1,063	2,200	48%
7665 · Subscriptions / Memberships		1,243	4,000	31%
7667 · Training	346	1,999	5,000	40%
7669 · Other	1,315	1,871	500	374%
Total 7650 · Prevention	2,288	13,449	27,700	49%
7800 · JPA				
7831 · Dispatch Charges		90,685	120,000	76%
7841 · Dues / Administration		5,510	6,000	92%
Total 7800 · JPA		96,195	126,000	76%
Total 7500 · General & Admin Related	7,927	248,731	306,202	81%
8500 · Strike Team Non Labor Expenses		6,945		
Total Expense	294,434	5,003,801	5,784,014	87%
Fund Over / Under	(175,034)	1,131,553	376,780	

Fiscal year complete 92%. Payroll complete 92%.

Nevada County Consolidated Fire District
Operating Fund 722
May 2018

	May	YTD Actual	Budget	% of Budget
Other Income				
Total Other Income		20,399		
Other Expense				
8700 · Transfers Out				
8723 · Transfer to 723			83,137	
8758 · Transfer to 758		192,810	192,810	100%
Total 8700 · Transfers Out		192,810	275,947	70%
9101 · Grant Expense	68,024	88,742		
Total Other Expense	68,024	281,552	275,947	102%
Net Other	(68,024)	(261,153)	(275,947)	95%
Net Fund Activity	(243,058)	870,400	100,833	

Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
May 2018

	May	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	11,778	77,736	80,000	97%
Total 4000 · Taxes & Assessments	11,778	77,736	80,000	97%
4800 · Other Revenue				
4820 · Interest & Finance Charges		2,251	1,900	118%
4870 · Other Revenue		25		
Total 4800 · Other Revenue		2,276	1,900	120%
Total Revenue	11,778	80,012	81,900	98%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations		27,085	54,170	50%
6921 · Apparatus & Equipment			54,001	
Total 6900 · Capital Expenditures		27,085	108,171	25%
Total 6500 · Facility & Equipment Related		27,085	108,171	25%
Total Expense		27,085	108,171	25%
Fund Over / Under	11,778	52,927	(26,271)	
Net Fund Activity	11,778	52,927	(26,271)	

Nevada County Consolidated Fire District
Special Tax Fund 734
May 2018

	May	YTD Actual	Budget	% of Budget
Revenue				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012	101	868,272	900,153	96%
Total 4000 · Taxes & Assessments	101	868,272	900,153	96%
4800 · Other Revenue				
4820 · Interest & Finance Charges		1,015		
Total 4800 · Other Revenue		1,015		
Total Revenue	101	869,287	900,153	97%
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees		8,510	8,101	105%
Total 7600 · Special District		8,510	8,101	105%
Total 7500 · General & Admin Related		8,510	8,101	105%
Total Expense		8,510	8,101	105%
Fund Over / Under	101	860,777	892,052	96%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		866,155		
Total 8700 · Transfers Out		866,155		
Total Other Expense		866,155		
Net Other		(866,155)		
Net Fund Activity	101	(5,378)	892,052	

Nevada County Consolidated Fire District
Capital Fund 758
May 2018

	May	YTD Actual	Budget	% of Budget
Revenue				
4800 · Other Revenue				
4820 · Interest & Finance Charges		9,257	6,000	154%
4850 · Sale Surplus Equipment		15,550		
4855 · Sale of Real Property			300,000	
Total 4800 · Other Revenue		24,807	306,000	8%
Total Revenue		24,807	306,000	8%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations	139	282,752	307,000	92%
6921 · Apparatus & Equipment	14,419	17,250	125,000	14%
6931 · Vehicles		161,527	386,140	42%
Total 6900 · Capital Expenditures	14,558	461,529	818,140	56%
Total 6500 · Facility & Equipment Related	14,558	461,529	818,140	56%
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			18,000	
Total 7550 · Professional Services			18,000	
Total 7500 · General & Admin Related			18,000	
Total Expense	14,558	461,529	836,140	55%
Fund Over / Under	(14,558)	(436,722)	(530,140)	82%
Other Revenue				
8800 · Transfers In				
8822 · Transfer from 722		192,810	192,810	100%
Total 8800 · Transfers In		192,810	192,810	100%
Total Other Revenue		192,810	192,810	100%
Net Other		192,810	192,810	100%
Net Fund Activity	(14,558)	(243,912)	(337,330)	

Nevada County Consolidated Fire District
Check History Report
May 2018

Date	Number	Vendor Name	Account	Paid Amount
05/03/2018	342428	B & C TRUE VALUE HOME CENTER	6551 · Supplies & Services - Stations	119.42
05/03/2018	342429	SPECIAL DIST RISK MGMT AUTH.	5731 · Health Insurance	4,675.35
05/03/2018	342430	L.N. CURTIS & SONS	6761 · Suppression Equip	398.39
05/03/2018	342431	BLUE SHIELD OF CALIFORNIA	5731 · Health Insurance	25,475.50
05/03/2018	342432	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	250.00
05/03/2018	342433	COMCAST	6511 · Telephones	106.90
05/03/2018	342434	PLAZA TIRE & AUTO SERVICE	7041 · Tires	2,400.28
05/03/2018	342435	LIFE ASSIST INC.	6716 · EMS Supplies	354.71
05/03/2018	342436	NID	6851 · Water / Sewer	142.59
05/03/2018	342437	CRAIG JOHNSON PLUMBING	6681 · Facility Maint & Improvements	95.00
05/03/2018	342438	KAISER FOUNDATION HEALTH PLAN	5731 · Health Insurance	16,657.59
05/03/2018	342439	AFLAC	2271 · AFLAC Payable	569.90
05/03/2018	342440	FDAC Employee Benefits Authority	5735 · Life Insurance	1,553.25
05/03/2018	342441	HG2 Emergency Lighting	7669 · Other	1,250.00
05/03/2018	V983188	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	97.00
05/03/2018	V983199	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	80.20
05/03/2018	V983205	AIRGAS, NCN	6716 · EMS Supplies	123.40
05/03/2018	V983208	RIVERVIEW INTERNATIONAL TRUCKS	7011 · Accessories	293.46
05/03/2018	V983212	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	130.09
05/03/2018	V983278	PLATT (Rexel)	7011 · Accessories	2.12
05/10/2018		PPE: 04/22- 05/05/2018	Net Payroll	89,044.78
05/10/2018	342709	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	11,520.44
			2202 · FICA Payable (Medicare & SS)	3,266.08
			2211 · State Income Tax Payable	4,488.59
05/10/2018	342710	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	1,085.00
05/10/2018	342711	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	1,794.63
05/10/2018	342712	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	175.18
05/10/2018	342714	CSFA	7511 · Memberships	3,296.26
05/10/2018	342715	SIERRA-SACRAMENTO VALLEY EMS	7511 · Memberships	500.00
05/10/2018	342716	NEVADA CITY, CITY OF	6851 · Water / Sewer	254.80
05/10/2018	342717	PETERS' DRILLING & PUMP SVC.	6681 · Facility Maint & Improvements	157.57
05/10/2018	342718	WASTE MANAGEMENT OF NEV. CO.	6841 · Trash	252.42
05/10/2018	342719	COMCAST	6511 · Telephones	46.18
05/10/2018	342720	MOULE PAINT & GLASS, INC.	7011 · Accessories	667.58
05/10/2018	342721	PACIFIC GAS & ELECTRIC CO.	6821 · Electricity / Gas	2,679.32
05/10/2018	342722	RIEBES AUTO PARTS	7011 · Accessories	616.87
05/10/2018	342723	GRASS VALLEY FIRE DEPARTMENT	6851 · Water / Sewer	141.15
05/10/2018	342724	UNION, THE	7596 · Marketing / Advertising	246.22
05/10/2018	342725	SUBURBAN PROPANE	6831 · Propane	579.56
05/10/2018	342726	SNAP-ON INDUSTRIAL	7046 · Tools & Shop Related	1,067.84
05/10/2018	342728	MYERS-STEVENS & TOOHEY & CO.	2273 · LTD [Safety] Payable	880.00
05/10/2018	342729	AUBURN FORD	7049 · Outside Agency Vehicle Maint	81.09
05/10/2018	342730	CalCARD (US BANK)	See Attached Report	12,771.86
05/10/2018	342731	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	109.89
05/10/2018	V983750	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	130.00
05/10/2018	V983762	A TO Z SUPPLY	7011 · Accessories	7.51
05/10/2018	V983766	HILLS FLAT LUMBER COMPANY	7663 · Public Education Supplies	34.79
05/10/2018	V983771	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	3,461.69
05/10/2018	V983780	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	1,297.89
05/10/2018	V983810	SATCOM GLOBAL INC	6521 · Mobile Phones	101.23
05/10/2018	V983825	ROBINSON ENTERPRISES, INC.	7051 · Fuel	696.17
05/10/2018	V983844	SEAN FOSTER	6114 · Meals - Interns	150.00
05/10/2018	V983845	ZACHARY GIBIAN	6114 · Meals - Interns	60.00

Nevada County Consolidated Fire District
Check History Report
May 2018

Date	Number	Vendor Name	Account	Paid Amount
05/10/2018	WT05102018	CalPERS (Retirement)	2261 · CalPERS Payable	9,631.73
			5711 · Pension	16,380.16
05/14/2018	342871	ALEC SEIVERT	6114 · Meals - Interns	60.00
05/14/2018	V983890	ZACHARY GIBIAN	6114 · Meals - Interns	60.00
05/17/2018	343038	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	250.00
05/17/2018	343039	COMCAST	6511 · Telephones	86.02
05/17/2018	343040	ENGINEERED FIRE SYSTEMS, INC.	7661 · Prof Svcs / Plan Checks	150.00
05/17/2018	343041	J.H. PETROLEUM	7051 · Fuel	4,147.06
05/17/2018	343042	GRASS VALLEY FIRE DEPARTMENT	5151 · Overtime	1,000.00
05/17/2018	343043	MEM ELECTRICAL INC	6681 · Facility Maint & Improvements	700.00
05/17/2018	343044	FS3 Holmatro Rescue Tools	9101 · Grant Expense	68,024.44
05/17/2018	343046	AT&T CALNET 3	6511 · Telephones	519.10
05/17/2018	343047	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	379.94
05/17/2018	V983900	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	97.00
05/17/2018	V983905	A TO Z SUPPLY	7011 · Accessories	56.28
05/17/2018	V983909	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	80.20
05/17/2018	V983920	RIVERVIEW INTERNATIONAL TRUCKS	7011 · Accessories	246.69
05/17/2018	V983965	SMARTER BROADBAND	6511 · Telephones	15.00
05/21/2018	343334	CASCADE FIRE EQUIPMENT	6761 · Suppression Equip	318.88
05/21/2018	343335	PLAZA TIRE & AUTO SERVICE	7041 · Tires	20.00
05/21/2018	343336	NID	6851 · Water / Sewer	186.34
05/21/2018	343337	RESCUE RESPONSE	6781 · Technical Rescue Equip	3,622.70
05/21/2018	343338	AUBURN FORD	7011 · Accessories	17.50
05/21/2018	343339	FISCHER TOWING	7011 · Accessories	225.00
05/21/2018	343340	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	432.86
05/21/2018	V983995	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	97.00
05/21/2018	V983998	HILLS FLAT LUMBER COMPANY	6681 · Facility Maint & Improvements	787.17
05/21/2018	V984002	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	199.26
05/24/2018		PPE: 05/06 - 05/19/2018	Net Payroll	87,186.15
05/24/2018	343422	NCCFD - EFTPS (Fed & State Taxes)	2201 · Federal Income Tax Payable	10,901.26
			2202 · FICA Payable (Medicare & SS)	3163.62
			2211 · State Income Tax Payable	4,068.56
			2213 · SUI Payable	4.06
05/24/2018	343423	NEVADA COUNTY PROF FF ASSN	2251 · NCCFA Dues	1,085.00
05/24/2018	343424	CalPERS 457 Plan (Def. Comp)	2266 · Deferred Compensation Payable	1,794.63
05/24/2018	343425	HSA BANK, DIV. OF WEBSTER BANK	2276 · HSA Payable	175.18
05/24/2018	343426	ALEC SEIVERT	6114 · Meals - Interns	120.00
05/24/2018	343427	AT&T (Carol Stream)	6511 · Telephones	35.89
05/24/2018	343428	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	187.50
05/24/2018	343429	VERIZON WIRELESS	6521 · Mobile Phones	633.83
05/24/2018	343430	PLAZA TIRE & AUTO SERVICE	7041 · Tires	20.00
05/24/2018	343431	LIFE ASSIST INC.	6716 · EMS Supplies	2,298.91
05/24/2018	343432	CDW GOVERNMENT INC	7657 · Inspection Supplies	294.34
05/24/2018	343433	AT&T CALNET 3	6511 · Telephones	21.16
05/24/2018	V984039	BUCKMASTER OFFICE SOLUTIONS	6672 · Copiers	96.35
05/24/2018	V984048	ECONOMY PEST CONTROL	6681 · Facility Maint & Improvements	97.00
05/24/2018	V984064	A TO Z SUPPLY	7011 · Accessories	15.36
05/24/2018	V984079	NATIONWIDE RETIREMENT SOLUTION	2266 · Deferred Compensation Payable	3,329.68
05/24/2018	V984134	MUNICIPAL EMERGENCY SERVICES	6021 · Personal Protective Equip	15,183.34
05/24/2018	V984156	ROBINSON ENTERPRISES, INC.	7051 · Fuel	935.56
05/24/2018	V984179	MOTOR ELECTRIC SERVICE CO.	7011 · Accessories	152.98
05/24/2018	V984195	ZACHARY GIBIAN	6114 · Meals - Interns	120.00
05/24/2018	WT05242018	CalPERS (Retirement)	2261 · CalPERS Payable	9,575.24

Nevada County Consolidated Fire District
Check History Report
May 2018

Date	Number	Vendor Name	Account	Paid Amount
			5711 · Pension	16,566.31
05/31/2018	343795	PENN VALLEY APPLIANCE INC	6681 · Facility Maint & Improvements	89.00
05/31/2018	343796	L.N. CURTIS & SONS	6761 · Suppression Equip	1,590.96
05/31/2018	343797	NETWORK DESIGN ASSOCIATES	7556 · Computer & IT Support	250.00
05/31/2018	343798	FAIL SAFE TESTING	6656 · Equipment	880.20
05/31/2018	343799	COMCAST	6511 · Telephones	311.47
05/31/2018	343800	SACRAMENTO TRUCK CENTER	7026 · Brakes	1,479.89
05/31/2018	343801	NID	6851 · Water / Sewer	72.00
05/31/2018	343802	AT&T Long Distance	6511 · Telephones	7.24
05/31/2018	343803	SNAP-ON INDUSTRIAL	7046 · Tools & Shop Related	2,238.73
05/31/2018	343804	Miners Foundry	6671 · Computers & Software	264.02
05/31/2018	343805	IMMIX TECHNOLOGY INC	6671 · Computers & Software	543.04
05/31/2018	343806	GOLDEN STATE EMERGENCY VEHICLE	7011 · Accessories	405.67
05/31/2018	343807	LIGHTHOUSE UNIFORM CO.	6011 · Uniforms	739.16
05/31/2018	V984270	HILLS FLAT LUMBER COMPANY	6551 · Supplies & Services - Stations	79.98
05/31/2018	V984272	MISSION LINEN SUPPLY, INC.	6551 · Supplies & Services - Stations	80.20
05/31/2018	V984275	RIVERVIEW INTERNATIONAL TRUCKS	7011 · Accessories	389.07
05/31/2018	V984279	WALKER'S OFFICE SUPPLY	6551 · Supplies & Services - Stations	75.71
05/31/2018	V984291	BANNER COMMUNICATIONS	6661 · Mobile / Radios / Pagers	199.87
05/31/2018	V984292	SMARTER BROADBAND	6511 · Telephones	239.70
Total 1002 · NC Operating 722				\$ 472,225.89
1003 · NC Mitigation 733				
Total 1003 · NC Mitigation 733				\$ -
1004 NC Special Tax 734				
Total 1004 NC Special Tax 734				\$ -
1008 · NC Capital Expenditure 758				
05/03/2018	V983212	WALKER'S OFFICE SUPPLY	6911 · Stations	138.75
05/10/2018	342730	CalCARD (US BANK)	See Attached Report	399.00
05/10/2018	342727	CDW GOVERNMENT INC	6921 · Apparatus & Equipment	635.58
05/17/2018	343045	FS3 Holmatro Rescue Tools	6921 · Apparatus & Equipment	9,169.80
05/24/2018	343431	LIFE ASSIST INC.	6921 · Apparatus & Equipment	2,115.22
05/31/2018	343796	L.N. CURTIS & SONS	6921 · Apparatus & Equipment	2,099.77
Total 1008 · NC Reserve 758				\$ 14,558.12
TOTAL CHECKS ISSUED				\$ 486,784.01

Nevada County Consolidated Fire District
Credit Card History Report
May 2018

Statement Cycle 04/07 - 05/07/2018

Date	Cardholder	Vendor Name	Account	Amount Paid
05/07/2018	Coombe	Fireline Shields	6021 · Personnel Protective Eq	240.00
05/07/2018	Coombe	Mystery Ranch Backpacks	6021 · Personnel Protective Eq	123.36
05/07/2018	Davison	STAPLES	7563 · Hiring Expense	69.07
05/07/2018	Davison	Beachut Deli	7563 · Hiring Expense	99.03
05/07/2018	Funk	AMAZON MARKETPLACE	7502 · Administration	25.19
05/07/2018	Funk	Keiser	6241 · Training Materials	2,987.67
05/07/2018	Funk	HILLS FLAT LUMBER COMPANY	6681 · Facility Maint & Improvements	7.55
05/07/2018	Funk	USPS	7521 · Postage & Delivery	52.68
05/07/2018	Greene	PIERCE MANUFACTURING, INC.	6221 · Tuition - Safety Personnel	1,500.00
05/07/2018	Greene	MAC TOOLS	7046 · Tools & Shop Related	196.42
05/07/2018	JVG	INTUIT QUICKBOOKS	6671 · Computers & Software	905.91
05/07/2018	Long	USPS	7502 · Administration	1.00
05/07/2018	Long	Mathew Bender & Co - Lexis Nexis	7651 · Code Purchases	55.08
05/07/2018	Long	Vista Print	6551 · Supplies & Services - Stations	56.49
05/07/2018	Long	Wix.com	6671 · Computers & Software	194.00
05/07/2018	Long	MICROSOFT OFFICE	6671 · Computers & Software	727.00
05/07/2018	Mason	Comfort Inn, Redding CA	6232 · Lodging / Per Diem	209.42
05/07/2018	Mason	Skyfire Consulting	6221 · Tuition - Safety Personnel	749.00
05/07/2018	Mason	Port of Subs	6113 · Meals - Fire	34.45
05/07/2018	McKinley	Dick's Sporting Goods	6211 · Wellness / Fitness Program	321.74
05/07/2018	McKinley	STAPLES	6551 · Supplies & Services - Stations	115.55
05/07/2018	McKinley	National Fire Academy	6112 · Meals - Training	167.86
05/07/2018	McMahan	AMAZON MARKETPLACE	7667 · Training	184.89
05/07/2018	McMahan	AMAZON MARKETPLACE	7667 · Training	152.43
05/07/2018	McMahan	ProClip USA	7669 · Other	59.98
05/07/2018	Menet	Northern Sierra Propane	6831 · Propane	11.88
05/07/2018	Menth	Daily Donuts	7563 · Hiring Expense	10.50
05/07/2018	Menth	Starbucks	7563 · Hiring Expense	16.95
05/07/2018	Sullivan	76 Station	6231 · Mileage / Transportation	39.64
05/07/2018	Sunde	SaveMart	6112 · Meals - Training	293.15
05/07/2018	Turner	Public Agency Training Council	6221 · Tuition - Safety Personnel	350.00
05/07/2018	Turner	ParkMobile	6231 · Mileage / Transportation	29.47
05/07/2018	Turner	ParkMobile	6231 · Mileage / Transportation	25.22
05/07/2018	Turner	Starbucks	6232 · Lodging / Per Diem	5.15
05/07/2018	Turner	Subway	6232 · Lodging / Per Diem	8.92
05/07/2018	Turner	Subway	6232 · Lodging / Per Diem	10.43
05/07/2018	Turner	K-MART, 9746	6241 · Training Materials	19.60
05/07/2018	Turner	Lorenzo Hotel, Dallas TX	6232 · Lodging / Per Diem	1,084.43
05/07/2018	Turner	Travelocity - Airfaire	6231 · Mileage / Transportation	403.40
		INTERNATIONAL ASSOCIATION OF		
05/07/2018	Turner	FIRE CHIEFS	6221 · Tuition - Safety Personnel	920.00
05/07/2018	Weathers	SPD MARKET	6551 · Supplies & Services - Stations	307.35
Fund 722 Total				\$ 12,771.86
05/07/2018	Mason	DJI	6921 · Apparatus & Equipment	399.00
Fund 758 Total				\$ 399.00
Total Charges				\$ 13,170.86
Payment Information				
05/10/2018		Warrant 342730	Fund 722	12,771.86
			Fund 758	399.00
Payments to U.S. Bank Cal Card				\$ 13,170.86
Account Balance				\$ -



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Nevada County Consolidated Fire District Board of Directors
From: Terry McMahan, Fire Marshal through Fire Chief Turner
Date: June 14, 2018
Re: Nevada County Vegetation Management Ordinance

Background:

County Supervisors and some Fire Districts were being bombarded with requests for Fuels Management on vacant parcels of land adjacent to properties with structures. A number of these requests came from homeowners trying to get additional defensible space in order to keep their homeowners insurance policies.

In June of 2014 the Board of Supervisors passed Ordinance Number 2380 adding Article 7 to Chapter IV of the Nevada County General Code Regarding Hazardous Vegetation Abatement and then June of 2016 the Board of Supervisors passed Ordinance Number 2411 which amended the above listed Article and Chapter. Most of the amendments dealt with enforcement of the code shifting it from the fire districts to the County's Code Compliance division and to clean up some language. I sat on both committees along with the County Fire Planner and a Volunteer Battalion Chief. The original idea was to give Fire Districts another "tool in their toolbox" in order to help their constituents obtain clearances for defensible space. It was not intended to be used to inspect every vacant parcel within the individual fire districts jurisdiction.

During these meetings it was made clear that not all fire districts had fire prevention staff or would be able to enforce this "County" Ordinance. NCC agreed to handle complaints as time permitted and only when a complaint form was properly submitted.

Earlier this year the Board of Supervisors at their Budget Workshop identified Defensible Space Inspections and Fuels Reduction on vacant parcels as an "A" Priority and directed the County's Office of Emergency Service (OES) to further amend Ordinance 2411. Cal Fire's Ranger Unit Chief George Morris gave an update on the work their Defensible Space Inspectors completed. Supervisors indicated that they wanted more defensible space inspections and stronger enforcement and didn't believe enough was being done. They also requested that the Cal Fire Inspectors also enforce the Vegetation Management Ordinance. Chief Morris explained that their inspectors could not enforce the county ordinance, only Public Resource Code 4291 (Defensible Space). After this meeting the Committee met with County OES Staff to give input on the changes proposed by OES. Another meeting was held that included several Fire Chiefs along with the Community Development Director and some of his staff members. At these meetings once again, the Fire Service made it clear that all districts would not be able to enforce the ordinance in a timely manner or complete the inspections at all.

In 2017 the District received 53 written complaints. 11 were forwarded to Cal Fire, 14 vacant lots where letters were sent to the property owner, 1 was forwarded to the City of Grass Valley, 15 were submitted to late in the year and not acted on due to extremely high fire danger, however they were still inspected. The rest were either duplicate or multiple complaints on one parcel or unfounded.

Staff has put together estimated times that were spent handling the 2017 complaints, one of which was just closed out just recently. Fire Prevention spent approximately 54 hours inspecting these complaints and sending out letters at a cost of \$ 5,341.00. Office staff spent an additional 10 hours processing complaints at a cost of \$ 525.00. Approximately \$ 30.00 was spent in postage. We estimated the average round trip mileage from the Old Administration Office to be 400 miles at the rate of 57.5 cents a mile for a total of \$ 231.27. Total cost to enforce this County Ordinance is \$ 6127.27.

Recommendation:

Continue to monitor the time spent to enforce this County Ordinance. We have added a category in our inspection reporting system for better tracking of time in 2018.

Fiscal Implications:

It is hard to determine an annual fiscal impact. This is due to the amount of complaints received and weather also plays a role.



Nevada County Consolidated Fire District Resolution 18-10

Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of NEVADA COUNTY CONSOLIDATED FIRE DISTRICT & Requesting the County of Nevada to Levy & Collect District-Wide the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services For FY 2018/19 Tax Rolls

WHEREAS, the Board of Directors (the "Board") of the Nevada County Consolidated Fire District ("NCCFD" or "District") on November 17, 2011 adopted Resolution R11-16, with a Re-Ratification with Clarification on December 15, 2011 adopted as Resolution R11-18, a copy which is attached as "**Attachment 1**", calling for a mail ballot election to seek voter approval, which required approval by two-thirds of the registered voters of the District voting thereon, for a special tax for the purpose of maintaining appropriate fire protection and emergency medical response services, and approving an increase in the District appropriations limit, in accordance with the existing election regulations and the California Constitution; and

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District did adopt Resolution R12-04, copy attached as "**Attachment 2**", Certifying Balloting Results of the Mail Ballot Election Held on March 6, 2012 for a Special Tax Measure for Fire Suppression, Protection and Emergency Medical Response Services, which determined by the ballots processed that, with 68.543% approving, the measure passed; and

WHEREAS, Resolution R12-04 states that, as approved by the voters, the special tax shall continue until repealed by the Board of Directors or by the voters; the special tax amounts shall be levied against all taxable real property, and will be added to the property tax bills within the boundaries of Nevada County Consolidated Fire District beginning with the 2012/2013 fiscal year; and the increase in the District's appropriations limit shall be deemed effective beginning in the 2012/2013 fiscal year; and

WHEREAS, the Special Tax Rates, as outlined in Resolution R12-04, are excerpted and attached hereto as "**Attachment 3**", are to be applied to all parcels within the boundaries of the Nevada County Consolidated Fire District for Fiscal Year 2018/2019; and

WHEREAS, in accordance with the provisions in Resolution R11-18, which the Board of Directors has determined that, due to the increased costs of operations to the District, it is necessary and appropriate for the Board to exercise its authority under Resolution R11-18, Exhibit B, and hereby applies a cost of living index of 2.8% to the special tax rate from the prior Fiscal Year for this Fiscal Year 2018/2019 which is reflected in the new rates (see "**Attachment 3**"); and,



Nevada County Consolidated Fire District Resolution 18-10

Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of NEVADA COUNTY CONSOLIDATED FIRE DISTRICT & Requesting the County of Nevada to Levy & Collect District-Wide the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services For FY 2018/19 Tax Rolls

WHEREAS, Government Code Section 50078.16 authorizes the District to provide for collection of the assessment in the same manner and subject to the same penalties as, other fees, charges, and taxes fixed and collected by, or on behalf of the local agency. If the special taxes are collected by the County, the County may deduct its reasonable costs incurred for the services before remittal to the District, which is outlined in the previously approved and continuous "Standard Form Tax Collection Services" Contract; and,

WHEREAS, the County of Nevada Auditor-Controller's office has notified NCCFD in a memo dated April 4, 2018, (see "**Attachment 4**"), that a flat charge of \$200.00 will be applied to the assessment district code and a 50-cent per parcel charge will be applied to each improved and unimproved parcel within the specified Tax Rate Area (see "**Attachment 5**").

NOW THEREFORE, the Board of Directors of the Nevada County Consolidated Fire District resolves that:

1. A special tax for the purpose of maintaining appropriate fire protection and emergency medical response services, is hereby confirmed and shall be levied against real property within the boundaries of the District for the 2018/2019 fiscal year, in accordance with the provisions of Resolution R12-04; and
2. Directs the application of the cost of living adjustment provisions as set forth in Resolution R11-18, in an amount equal to two and eighty percent (2.80%) of the rate of the prior Fiscal Year's special assessment for this Fiscal Year 2018/2019, which increase shall be applicable to all property that is subject to the special assessment, the adjusted amounts for the assessment are as shown on "**Attachment 3**";
3. Petitions the Board of Supervisors of the County of Nevada, State of California, to cause the Auditor-Controller of County of Nevada to place the charges as set forth in "**Attachment 3**" on the 2018/2019 tax rolls, in accordance with the Standard Form Tax Collection Services contract previously approved by Nevada County Consolidated Fire District;
4. The NCCFD Board of Directors hereby requests that the County Tax Collector collect and place all special assessment revenues within the Nevada County Consolidated Fire District territory into Fund 734, District-wide Special Tax.



Nevada County Consolidated Fire District Resolution 18-10

Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of NEVADA COUNTY CONSOLIDATED FIRE DISTRICT & Requesting the County of Nevada to Levy & Collect District-Wide the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services For FY 2018/19 Tax Rolls

BE IT FURTHER RESOLVED, that, pursuant to the provisions of Government Code Section 50078.17, any judicial action or proceeding to validate, attack, review, set aside, void, or annul the provisions of this Resolution, providing for an adjustment in the amount of the special tax of two and eighty percent (2.80%) over the prior fiscal year for this Fiscal Year 2017/2018, shall be subject to the limitations period and the procedures as set out in Chapter 9 (commencing with Section 860) of Title 10 of Part 2 of the Code of Civil Procedure and any action or proceeding to attack, review, set aside, void, or annul the increase shall be commenced within 90 days of the effective date of the adoption of this Resolution.

BE IT FURTHER RESOLVED, that the provisions of this Resolution providing for the adjustment in the amount of the special assessment of two and eighty percent (2.80%) over the prior fiscal year, as set out in paragraph #2, above, shall be severable to the rest of this Resolution and any judicial determination or other action nullifying said increase for Fiscal Year 2018/2019, shall not effect or otherwise nullify the imposition of the special tax for Fiscal Year 2018/2019, as otherwise provided for under Resolutions R11-18, and/or by the adoption of this Resolution.

ON A MOTION by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted this 21st day of June, 2018, by the following vote to wit:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

Resolution 18-10
June 21, 2018



Nevada County Consolidated Fire District Resolution 18-10

**Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response
Services within the Boundaries of NEVADA COUNTY CONSOLIDATED FIRE DISTRICT &
Requesting the County of Nevada to Levy & Collect District-Wide the Special Tax for Fire
Suppression, Protection & Emergency Medical Response Services
For FY 2018/19 Tax Rolls**

Resolution R18-10 Attachment List:

- "Attachment 1" is Resolution no. R11-18
- "Attachment 2" is Resolution no. R12-04
- "Attachment 3" is the current fiscal year's proposed rates.
- "Attachment 4" County of Nevada Auditor Controller's notification letter
- "Attachment 5" Tax Rate Area

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

RESOLUTION R11-18

**Resolution to Enact the Nevada County Consolidated Fire District
Special Tax on All Taxable Real Property for the Purpose of
Providing Fire Protection and Emergency Medical Response Services,
Including Fire Prevention and Suppression, Rescue and Other Services;
to Approve an Increase in the District's Spending Limit;
and to Call an Election Thereon.
(Clarification to RESOLUTION R011-16)**

WHEREAS, the Board of Directors (the "Board") of the Nevada County Consolidated Fire District (the "District") has determined that it is in the best interests of the District's citizens to prevent significant service cutbacks and provide the appropriate level of fire protection and emergency medical response services for our community; that the cost to maintain such adequate levels of service is beyond the reach of the District absent this proposed special tax, and that this tax is therefore necessary for public protection and public safety; and

WHEREAS, pursuant to the provisions of California Health & Safety Code section 13911 and Government Code sections 50075-50077.5, the Board of Directors is authorized to adopt this resolution which shall, subject to the approval of the voters, impose a special tax, which shall be applied against all taxable real property within the District; and

WHEREAS, the Board has also determined that it is in the best interest of the community to seek voter approval, which will require approval by two-thirds voters voting thereon, for the proposed special tax in order to be able to maintain appropriate fire protection and emergency medical response services; and

WHEREAS, the Board has also determined that the interests of the voters are best served by a transparently impartial tabulation of the returned verified ballots, the signatures on the returned ballots shall be verified by the Elections Office of the County of Nevada and tabulated by the Nevada County League of Women Voters. The tabulation process shall be overseen by an independent CPA firm retained specifically for that purpose; and

WHEREAS, if approved by the voters, the special tax will be used solely for the purpose of providing fire protection and emergency medical response services within the District; and

WHEREAS, if this special tax is approved by the voters, the District may exceed the appropriations limit as previously established for the District in accordance with the provisions of Article XIII B of the California Constitution; and

WHEREAS, all District elections shall be called, held and conducted in all respects as nearly as is practicable in conformity with the Uniform District Election Law (Election Code 10500 *et seq.*). Section 10517 of which provides that the County Elections Official shall conduct such elections, and Section 10518 of which allows the County Elections Officer to authorize an appropriate officer of the district to perform the functions of the elections official; and

WHEREAS, Section 9280 of the Elections Code authorizes the filing of an impartial analysis, and Sections 9282 *et seq.* of said code authorize the filing of written arguments for or against any ballot proposition and rebuttal arguments.

NOW THEREFORE, the Board of Directors of the Nevada County Consolidated Fire District resolves that:

SECTION 1. Submission of the Special Tax to Voters. The special tax and corresponding increase in the District's appropriations limit established by this Resolution shall be submitted to the District's registered voters within Nevada County Consolidated Fire District at a mailed ballot election for their approval or rejection. The special tax shall not become effective unless approved by two-thirds of the registered voters of the District voting thereon. The full text of the proposed ballot measure is attached as Exhibit A and incorporated herein.

If approved by the voters, the special tax shall continue until repealed by the Board of Directors or by the voters.

SECTION 2. Call of Election. The Board of Directors hereby calls an election at which the question of the approval of the proposed special tax and spending limit increase shall be submitted to the registered voters within the District. The Board directs that the special election be held on March 6, 2012, pursuant to Elections Code sections 1500, 1501 and 1502, as a special mail ballot election, with the ballot prepared by the appropriate officer of the District as authorized by the Registrar of Voters of the County of Nevada (the "Election Official"), such official being the Fire Chief of the Nevada County Consolidated Fire District. The exact form of said question submitted as the same is to appear shall be as set forth in Exhibit A. Said election shall be held and conducted in all respects as nearly as practicable in conformity with the uniform District Election Law (Election Code Section 10500 *et seq.*) and with the Mail Ballot Election provisions of the Elections Code (sections 4000 *et seq.*).

The Election shall be held and conducted, the election officers shall be appointed, the ballots shall be printed, mailed, and returned by 5:00 p.m. on the date of election, and the ballots shall be counted. The ballots returned shall be canvassed, the results declared, and all other proceedings incidental to and connected with the Election shall be regulated and done in accordance with the provisions of law regulating the mail ballot election and specified herein. The Board of Directors of the Nevada County Consolidated Fire District is hereby requested to order the Election and to permit the aforementioned appropriate officer of the District to render services relating to the proceedings of said Election. The election services will be determined by the District, and said Election shall be held in all respects as if there were only one election, only one form of ballot shall be used, and the returns of the Election need not be canvassed by the Board. The District shall declare the results of the Election based on the certified statement of results submitted for that purpose from the appropriate officer of the District.

SECTION 3. Authorization for Appropriations Limit Increase. To the extent that the revenue from the special taxes enacted by this Resolution are in excess of the appropriations limit for the District, as calculated in accordance with the provisions of Article XIII B of the California Constitution and applicable statutory provisions, the approval of this special tax by the voters shall constitute approval to increase the District's spending limit in an amount equal to the revenue derived from the special tax, for the maximum period of time as allowed by law.

SECTION 4. Effective Date of the Special Tax. The special tax shall be deemed established and shall be in effect as of the day following the election, upon certification of the election results, evidencing approval by at least two-thirds of the registered voters voting thereon; by the Board of Directors of the District. The increase in the District's appropriations limit shall be deemed effective beginning in the 2012-2013 fiscal year. The special tax shall be levied against all taxable real property within the District beginning with the 2012-2013 fiscal year.

SECTION 5. Use and Accountability of the Special Tax Proceeds. The special tax shall be used solely for the purpose of providing fire protection, both prevention and suppression, for emergency medical response services within the District and for any responses outside of the District under automatic/mutual aid agreements with other fire suppression or emergency service agencies, and for any incidental expenses related to the collection of the tax.

In accordance with Government Code Section 50075.3, the District's Fire Chief, as the chief fiscal officer of the District, shall file a report with the District Board of Directors at least once a year, no later than January 1 of each year. The annual report shall contain both of the following: (a) the amount of funds collected and expended; (b) the status of any project required or authorized to be funded with the proceeds of the special tax in accordance with this Section.

SECTION 6. Adjustment of Tax Rate There may be an annual adjustment in the fee special tax rate based on a change in the Consumer Price Index (CPI) or 3%, WHICHEVER IS LESS. The District will consider changes using data provided by the United States Bureau of Labor Statistics, Western States averages for the preceding calendar year (or, if discontinued, a comparable index). Under no circumstances can the cost of living adjustment be put in place without the proposed modification of the fee adjustment of tax rate being placed on the agenda of the Nevada County Consolidated Fire District Board of Director's regular meeting with an opportunity for public input and discussion.

SECTION 7. Levy, Collection and Deposit of the Special Tax. Unless otherwise ordered pursuant to a resolution adopted by the Board, the special taxes shall annually be collected on the County of Nevada property tax bill in the same manner and subject to the same penalty as the county property taxes are collected. The District Board shall annually take such steps as are necessary to have the special tax collected through the property tax bill and shall coordinate with the County Auditor and Tax Collector in this regard. The County shall be entitled to deduct its reasonable costs incurred in collecting the special tax before the balance of the tax is remitted to the District.

Upon receipt of the special taxes the District shall cause same to be deposited in a special tax account or such other account established by the District which allows the District to properly account for the special taxes in compliance with the provisions of Government Code Section 50075.3.

SECTION 8. Appeals. Any property owner who is assessed a special tax as provided for herein may appeal any determination by the District concerning the nature of the use of the property or the calculation of the amount of the tax by filing a notice of appeal with the District offices. Any such appeal shall be filed by December 1st of the calendar year for which the tax is levied. The appeal shall be filed on the form provided by the District and shall contain a statement by the property owner as to the nature and basis for the appeal in accordance with the District's appeal procedure.

SECTION 9. Validation Pursuant to Code of Civil Procedure Section 860 et seq. Pursuant to the provisions of Government Code Section 50077.5 any judicial action or proceeding to attack, review, set aside, void or annul this resolution and/or the approval of the subject special tax and/or increase in the spending limitation pertaining to the special tax, shall be commenced, if at all, within 60 days of the date of the adoption hereof.

The foregoing Resolution was duly passed at an official meeting of the Nevada County Consolidated Fire District on Thursday, December 15, 2011 by the following roll call vote:

AYES: *BASS, BRUENEBERG, HANSON, HITCHCOCK, KNOX, LEZARD, RHODES*

NOES: *NONE*

ABSTAIN: *NONE*

ABSENT: *NONE*

David S. Hanson

DAVID S. HANSON, Chairman of the Board
Nevada County Consolidated Fire District

ATTEST:

Darlene E. Bennett

DARLENE E. BENNETT
Secretary to the Board

EXHIBIT A

TEXT OF THE BALLOT MEASURE

The question submitted to the voters shall read substantially as follows:

To maintain prompt local fire protection and emergency medical response services within Nevada County Consolidated Fire District, to maintain current fire station staffing, and to prevent the immediate layoff of personnel so that firefighters are available to respond to all emergencies; do you support an annual special tax, with all revenue staying in our community, for local fire protection and emergency medical response services?

**FULL TEXT OF SPECIAL TAX MEASURE
NEVADA COUNTY CONSOLIDATED FIRE DISTRICT PARCEL TAX
FOR FIRE SUPPRESSION, PROTECTION AND
EMERGENCY MEDICAL RESPONSE SERVICES**

The Nevada County Consolidated Fire District is responsible for fire protection and emergency medical response services to the rural areas surrounding Grass Valley and Nevada City, in Nevada County.

In order to maintain prompt local fire protection and emergency medical response services within Nevada County Consolidated Fire District, to maintain current fire station staffing, and to prevent the immediate layoff of personnel so that firefighters are available to respond to all emergencies, to keep property insurance rates manageable, and to adequately train and equip firefighters, the District proposes to levy a special tax on each taxable parcel of land within the District at the following annual rates:

Property Type	Rate
Residential Dwelling Unit	\$52.00 for the first dwelling unit
Residential Dwelling Units (if more than 1 unit)	\$39.00 for each additional dwelling unit
Mobile Home Unit	\$39.00 for each unit
Unimproved Property	\$26.00 per parcel
Commercial, Industrial, Office, Recreational Property	\$0.04 per square foot of building area
Sprinklered Commercial, Industrial, Office, Recreational Property	\$0.02 per square foot of building area

Taxable parcels are those parcels that appear on the annual secured Nevada County property tax roll and are billable for Nevada County Consolidated Fire District services.

The purpose of this parcel tax will be to ensure continued local fire suppression and protection as well as rapid emergency response services for all residents, employees, and visitors in the District. The revenues raised by this special tax will only be used to defray operating expenses and capital improvement expenditures to accomplish the foregoing purposes.

In order to help ensure that the revenues from the special tax grow in line with the inflation adjusted cost of providing local fire protection and emergency medical emergency services, the tax rate may increase in future years by an annual amount not to exceed 3% per year, based upon changes in the Western States Consumer Price Index (CPI) or 3%, WHICHEVER IS LESS. Under no circumstances can the cost of living adjustment be put in place without the proposed modification of the fee adjustment of the special tax being placed on the agenda of the Nevada County Consolidated Fire District Board of Director's regular meeting with an opportunity for public input and discussion.

If the special tax is approved by two-thirds of the voters voting on the measure, the District's appropriations limit will be increased by the amount of this voter-approved tax.

The special tax revenues shall be deposited into a separate account for exclusive use by the Nevada County Consolidated Fire District, in accordance with Government Code Section 50075.1, and shall be expended by the District according to a plan developed annually by the District's staff and approved and adopted by the District's Board of Directors. A citizens' oversight committee appointed by the Board will review and report on the expenditure of tax revenues.

The District will cause to be filed an annual report with its Board of Directors, which report shall include the amount of special tax revenues collected and expended, and which shall otherwise comply with the accountability measures established in Government Code Sections 50075.1 et seq.

Any property owner who is assessed a special tax as provided for herein may appeal any determination by the District concerning the nature of the use of the property or the calculation of the amount of the tax by filing a notice of appeal with the District offices. Any such appeal shall be filed by December 1st of the calendar year for which the tax is levied. The appeal shall be filed on the form provided by the District and shall contain a statement by the property owner as to the nature and basis for the appeal in accordance with the District's appeal procedure.

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT**RESOLUTION R12-04**

**Resolution of the Board of Directors
of the Nevada County Consolidated Fire District,
Certifying Balloting Results of the Mail Ballot Election Held on March 6, 2012 for a
Special Tax Measure for Fire Suppression, Protection and Emergency Medical
Response Services**

WHEREAS, the Board of Directors (the "Board") of the Nevada County Consolidated Fire District (the "District") on November 17, 2011 adopted Resolution R11-16 calling for a mail ballot election to seek voter approval, which requires approval by two-thirds of the registered voters of the District voting thereon, for a special tax for the purpose of maintaining appropriate fire protection and emergency medical response services, and to approve an increase in the District appropriations limit, in accordance with the existing election regulations and the California Constitution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District does resolve as follows:

1. The tabulation of votes cast by the registered voters of the Fire District has been completed by the League of Women Voters of Western Nevada County and overseen by McSweeney & Associates, an independent CPA firm retained specifically for that purpose as directed by Resolution R011-16. The election results have been certified by the Secretary of the Board, attached hereto as "Exhibit A", as Appointed Deputy Elections Official for this election, and are submitted to the Elections Official as follows:

Total Registered Voters		22,257
Total Votes Cast (returned by 5:00 pm on March 6, 2012)		9,826
Turnout		44.427%
Nevada County Consolidated Fire District Special Tax Measure for Fire Suppression, Protection and Emergency Medical Response Services (2/3 required to pass)	Votes	Percent
YES	6,735	68.543%
NO	3,091	31.457%

2. Therefore, as determined by the ballots processed, the measure has passed.

3. As approved by the voters, the special tax shall continue until repealed by the Board of Directors or by the voters. The special tax amounts shall be levied against all taxable real property, and will be added to the property tax bills within the Nevada County Consolidated Fire District beginning with the 2012-2013 fiscal year. The increase in the District's appropriations limit shall be deemed effective beginning in the 2012-2013 fiscal year.

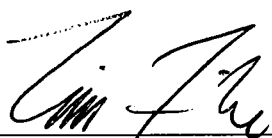
PASSED AND ADOPTED at a regular meeting of the Board of Directors held on March 15, 2012 by the following vote:

AYES: BASS, GRUENEBERG, HANSON, HITCHCOCK, KNOX, LEONARD, RHODES

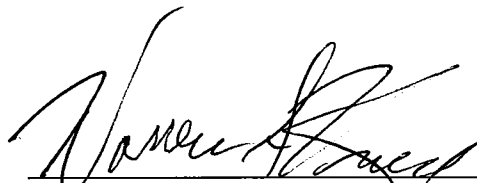
NOES: NONE

ABSTAIN: NONE

ABSENT: NONE



TIM FIKE, Chief & Elections Official
Nevada County Consolidated Fire District



WARREN KNOX, Chairman of the Board
Nevada County Consolidated Fire District

ATTEST:



DARLENE E. BENNETT
Secretary to the Board
& Appointed Deputy Elections Official
Nevada County Consolidated Fire District

NCCFD Resolution R12-04
Exhibit A



350 Crown Point Circle, Suite 200
Grass Valley, CA 95945
530.272.5555
Fax 530.272.8865
www.mcsweeneyandassociates.com

March 8, 2012

Tim Fike, Fire Chief
Nevada County Consolidated Fire District
11329 McCourtney Road
Grass Valley, CA 95949

RE: Official Ballot Tabulation Results, Nevada County Consolidated Fire District Parcel Tax for Fire Suppression, Protection and Emergency Medical Response Services

The tabulation of all official ballots received by 5:00 pm on March 6, 2012, for the Nevada County Consolidated Fire District Parcel Tax for Fire Suppression, Protection and Emergency Medical Response Services, has been completed by the League of Women Voters of Western Nevada County, and overseen by McSweeney & Associates CPA, as directed by you, the District Elections Official, per Resolution R011-16. McSweeney & Associates CPA hereby certifies the following tabulation totals:

Total Registered Voters		22,117
Total Votes Cast (returned by 5:00 pm on March 6, 2012)		9,826
Turnout		44.427 %
Nevada County Consolidated Fire District Special Tax Measure for Fire Suppression, Protection and Emergency Medical Response Services (2/3 required to pass)	Votes	Percent
YES	6,735	68.543 %
NO	3,091	31.457 %

Thank you for the opportunity to assist you with this project.

Sincerely,

McSweeney & Associates, APC

Witnessed by:

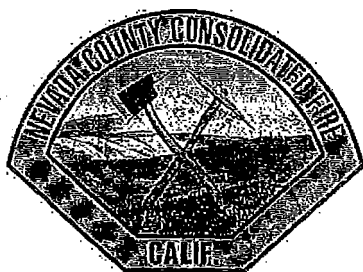
Darlene Bennett
NCCFD Board Secretary and
Appointed Deputy Elections Official

Edward J. McSweeney, CPA/ABV/CFF
Amanda E. Apple, CPA, MST
Ted Cobrt, CPA/PFS

Andrea Hamer, CPA
Zackary J. McSweeney, CPA, MBA
Sharon R. Poppell, CPA

James C. Roberson, CPA/ABV/CFP, CVA
Gail Saling, CPA
Debra Wiuborn, CPA, MBA (Tax)

NCCFD Resolution R12-04
Exhibit A



Nevada County Consolidated Fire District

"Excellence in Emergency Service"

11329 McCourtney Road, Grass Valley, CA 95949

(530) 273-3158 FAX (530) 273-1780

nccfire@nccn.net

www.nccfire.com

CERTIFICATE

STATE OF CALIFORNIA

|

ss

COUNTY OF NEVADA

|

I, Darlene Bennett, Nevada County Consolidated Fire District Secretary and Board of Directors Secretary, and Appointed Deputy Elections Official for the March 6, 2012 Special Tax Election for Nevada County Consolidated Fire District, Fire Suppression and Emergency Medical Response Services, do hereby certify that I have witnessed the official canvass of the returns from the Special Tax Election held on March 6, 2012 in the Nevada County Consolidated Fire District. The following is a statement of the results showing the total number of ballots cast, and the total number of votes in favor of and against the Special Tax.

Signed:

 3/8/2012

Darlene E. Bennett

Date

NCCFD Board Secretary and

Appointed Deputy Elections Official

Fiscal Year 2018/2019 Special Tax Rate

Property Type	Rate	Unit
Residential Dwelling Unit	\$ 56.99	for the first dwelling unit
Residential Dwelling Units (if more than 1 unit)	\$ 42.75	for each additional dwelling unit
Mobile Home Unit	\$ 42.75	for each unit
Unimproved Property	\$ 28.50	per parcel
Commercial, Industrial, Office Recreational Property	\$ 0.04	per square foot of building area
Sprinklered Commercial, Industrial, Office, Recreational Property	\$ 0.02	per square foot of building area

State of California COUNTY OF NEVADA

MARCIA L. SALTER – Auditor-Controller

Auditor-Controller
950 Maidu Avenue, Suite 230
Nevada City CA 95959

(530) 265-1244
Fax: (530) 265-9843
Email: auditor.controller@co.nevada.ca.us

Date: April 4, 2018

To: Taxing Districts/Agencies

From: Marcia L. Salter, Auditor-Controller

Re: Placing Direct Charges on the 2018/19 Secured Property Tax Roll

Nevada County is currently in the process of replacing our property tax system from the 40-year-old legacy program to a more modern version. The Megabyte Property Tax System is being used in over half the California Counties and is built with the upgraded technology needed. The new tax system will be the core business solution for the three offices involved: Assessor, Auditor-Controller and the Tax Collector.

Please read this letter carefully because there are process and terminology changes that are happening this year due to the conversion.

Listed below are some items you will need to know to place direct charges on the 2018/2019 tax roll:

- Tax Code Numbers (formally Payment Codes) are changing from 3 to 5 digit
- Change of Parcel Numbers (formally Assessor's Parcel Numbers APN) from 10 to 12 digits
- New Format to upload files
- Transmittal Files needed annually
- Conversion Assistance

Deadlines for submission of Direct Charges

- 6/29/2018 Resolution directing the Auditor-Controller to place Direct Charges on the 2018/19 Secured Property Tax Roll
- 7/27/2018 All Direct Charge data files must be submitted to our office
- 8/10/2018 Direct Charge files must be free of errors – no changes beyond this date (per Government Code Section 26911)

Administrative Costs to place Direct Charges on Property Tax Bill

- Per Government Code Section 50077(b) “if special taxes are collected by county, the county may deduct its reasonable costs incurred for the service before remittal of the balance.” A flat charge of \$200.00 will be applied to each direct charge district/payment code plus \$.50 per parcel fee on teetered direct charges and \$1.00 per parcel on non-teetered direct charges to recoup the administrative costs (Resolution 15-278).

Please review your resolution to be sure that your district/agency is in compliance and has authority to place the Direct Charges on the Secured Tax Roll.

Information required to place Direct Charges on the tax roll

- **Resolution**

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You will still need to do your due diligence in researching parcel information for the 2018/19 Secured Tax Annual Bill.

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We will upload your data file and as in the past, if there are any reported errors, we will notify your district. We will **need a complete file** to upload and not just the corrected parcel. Your agency will have until August 10th to research and resubmit a corrected file.

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**California State Board of Equalization
Districts with TRAs and Maps
for the 2018/19 Board Roll of State-Assessed Properties
for Nevada County**

R18-10
Attachment 5

21 FIRE PROTECTION

[0100] NEVADA CONSOLIDATED

TRAs

057-001	057-002	057-006	057-008	057-012	057-013	057-014	057-021	057-023	062-009
062-019	062-020	062-024	062-025	062-028	062-032	062-038	062-043	062-045	062-057
062-063	062-066	062-069	062-077	062-078	062-079	068-001	068-005	068-010	068-032
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[0035] NEVADA CONSOLIDATED-ZONE NO. 01

TRAs

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Total TRA's for this District: 4

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034	039	040
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Total Maps for this District: 3



Nevada County Consolidated Fire District Resolution 18-11

**Authorizing the Fire Suppression Benefit Assessment District 2004-1,
Located in the Boundaries of the NEVADA COUNTY CONSOLIDATED FIRE DISTRICT,
to be Placed on the Nevada County Secured Tax Rolls & Requesting the County of Nevada
to Levy & Collect this District-Wide Fire Suppression Benefit Assessment for FY 2018/2019**

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District (NCCFD) on August 19, 2004 adopted Resolution No. R04-16, A Resolution of the Board of Directors of the Nevada County Consolidated Fire District Accepting the Engineer's Report and Initiating Proceedings for (1) the Formation of a District-Wide Fire Suppression Benefit Assessment District, and (2) the Adoption of a Resolution Determining and Levying Assessments for Fire Suppression Services, (see "**Attachment 1**"); and,

WHEREAS, the Board of Directors of the NCCFD, on November 18, 2004, adopted Resolution No. R04-20, Certifying Balloting Results and Confirming the Assessments Approved by the Voters for the Fire Suppression Benefit Assessment District No. 2004-1 (see "**Attachment 2**") and

WHEREAS, in accordance with the provisions in Resolutions R04-16 and R04-20, which the Board of Directors has determined that, due to the increased costs of operations to the District, it is necessary and appropriate for the Board to exercise its authority under Resolution R04-16, Exhibit B, and hereby applies a cost of living index of 3 % to the assessment rate from the prior Fiscal Year for this Fiscal Year 2018/2019 which is reflected in the new rates (see "**Attachment 3**"); and,

WHEREAS, Government Code Section 50078.16 authorizes the District to provide for collection of the assessment in the same manner and subject to the same penalties as, other fees, charges, and taxes fixed and collected by, or on behalf of the local agency. If the assessments are collected by the County, the County may deduct its reasonable costs incurred for the services before remittance to the District, which is outlined in the previously approved and continuous "Standard Form Tax Collection Services" Contract; and,

WHEREAS, the County of Nevada Auditor-Controller's office has notified NCCFD in a memo dated April 4, 2018, (see "**Attachment 4**"), that a flat charge of \$200.00 will be applied to the assessment district code and a 50-cent per parcel charge will be applied to each improved and unimproved parcel within the specified Tax Rate Area (see "**Attachment 5**").

NOW THEREFORE, the Board of Directors of the Nevada County Consolidated Fire District resolves that:

1. The Fire Suppression Benefit Assessment is hereby confirmed and shall be levied against real property within the District for the 2018/2019 fiscal year, in accordance with the provisions of Resolution R04-20;
2. Directs the application of the cost of living adjustment provisions as set forth in Resolution R04-20, in an amount equal to three percent (3%) of the rate of the prior Fiscal Year's special assessment for this Fiscal Year 2018/2019, which increase shall be applicable to all property that is subject to the special assessment, the adjusted amounts for the assessment are as shown on "**Attachment 3**";



Nevada County Consolidated Fire District Resolution 18-11

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3. Petitions the Board of Supervisors of the County of Nevada, State of California, to cause the Auditor-Controller of County of Nevada to place the charges as set forth in "**Attachment 3**" on the 2018/2019 tax rolls, in accordance with the Standard Form Tax Collection Services contract previously approved by Nevada County Consolidated Fire District;
4. The NCCFD Board of Directors hereby requests that the County Tax Collector collect and place all special assessment revenues within the Nevada County Consolidated Fire District territory into Fund 722, District-wide Special Assessment.

BE IT FURTHER RESOLVED, that, pursuant to the provisions of Government Code Section 50078.17, any judicial action or proceeding to validate, attack, review, set aside, void, or annul the provisions of this Resolution, providing for an adjustment in the amount of the special assessment of three percent (3%) over the prior fiscal year for this Fiscal Year 2017/2018, shall be subject to the limitations period and the procedures as set out in Chapter 9 (commencing with Section 860) of Title 10 of Part 2 of the Code of Civil Procedure and any action or proceeding to attack, review, set aside, void, or annul the increase shall be commenced within 90 days of the effective date of the adoption of this Resolution

BE IT FURTHER RESOLVED, that the provisions of this Resolution providing for the adjustment in the amount of the special assessment of three percent (3%) over the prior fiscal year, as set out in paragraph #2, above, shall be severable to the rest of this Resolution and any judicial determination or other action nullifying said increase for Fiscal Year 2018/2019, shall not effect or otherwise nullify the imposition of the special assessment for Fiscal Year 2018/2019 , as otherwise provided for under Resolutions R04-16 and R04-20, and/or by the adoption of this Resolution.

ON A MOTION by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted this 21st day of June, 2018, by the following vote to wit:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

Resolution 18-11
June 21, 2018



Nevada County Consolidated Fire District Resolution 18-11

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Resolution R18-11 Attachment List:

- "Attachment 1" is Resolution no. R04-16
- "Attachment 2" is Resolution no. R04-20
- "Attachment 3" is the current fiscal year's proposed rate
- "Attachment 4" County of Nevada Auditor Controller's notification letter
- "Attachment 5" Tax Rate Area

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

RESOLUTION No. R04-16

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NEVADA COUNTY
CONSOLIDATED FIRE DISTRICT ACCEPTING THE ENGINEER'S REPORT
AND INITIATING PROCEEDINGS FOR:**

- (1) THE FORMATION OF A DISTRICT-WIDE FIRE SUPPRESSION BENEFIT
ASSESSMENT DISTRICT, AND**
**(2) THE ADOPTION OF A RESOLUTION DETERMINING AND LEVYING
ASSESSMENTS FOR FIRE SUPPRESSION SERVICES**

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District (henceforth, "NCCFD" or "the District"), in 1996, adopted Ordinance No. 96-3, which established a fire suppression benefit assessment district to provide additional funds for fire suppression services within the District. The current assessment will expire on June 30, 2007 and the District will lose this revenue which would require a reduction in services based upon current revenue sources of the District; and,

WHEREAS, the NCCFD Directors has determined that there is a need to add career firefighters at two (2) fire stations within the NCCFD and that an additional source of revenue will be required to fund the enhanced levels of fire suppression services which the addition of career staff at two (2) fire stations will provide to property owners within the District; and

WHEREAS, the NCCFD Board of Directors retained the services of Berryman & Henigar Inc., to perform appropriate assessment engineering and to prepare an Engineer's Report, as required by the provisions of the Government Code and the State Constitution, relative to the formation of a new Fire Suppression Benefit Assessment District which if approved would replace the current fire suppression Benefit Assessment/special taxes and to recommend methods of spreading the assessment to all properties on an equitable basis; and

WHEREAS, the NCCFD Board of Directors has received the Engineer's Report, attached to this report as Exhibit "A", dated August 19, 2004, and the Engineer's Report contains the following:

- A description of each lot or parcel of property proposed to be subject to the assessment.
- The amount of the assessment for each lot or parcel for the initial fiscal year.
- The maximum amount of the assessment which may be levied for each lot or parcel during any fiscal year.
- The duration of the assessment.
- The basis of the assessment.
- The schedule of the assessment.

WHEREAS, as a result of the Engineer's Report, a table showing the assessment rates based on land use is attached as Exhibit "B" to this Resolution. Exhibit "B" also sets the process for any increases due to changes in the cost of living; and.

WHEREAS, the NCCFD Board of Directors has reviewed the Engineer's Report and wishes to proceed with all appropriate and necessary proceedings for the formation of the Fire Suppression Benefit Assessment District and to consider a resolution determining and levying assessments for fire suppression services.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Nevada County Consolidated Fire District does hereby order as follows:

1. Notice is hereby given that on the 21st day of October, 2004, at the hour of 7:00 p.m. at Station 84 located at 10135 Coyote Street, Nevada City, California the Board of Directors of the Nevada County Consolidated Fire District shall conduct a public hearing at which any and all persons having any objection to the formation of the assessment district, may appear and show cause why said assessment district should not be established in accordance with the Resolution adopted by the Board of Directors as required by Section 4(b) of Article XIID of the Constitution of the State of California. The Board of Directors will consider all oral and written objections or protests.

2. The Board of Directors of the Nevada County Consolidated Fire District shall cause to be mailed, to the record owner of each parcel to be assessed within the boundaries of the proposed assessment district and at least 45 days prior to the date of the public hearing as required by Section 4(c) and Section 4(d) of Article XIID of the Constitution of the State of California, a Notice which describes the proposed assessment and shall contain a ballot whereby the property owner may indicate his or her support or opposition to the proposed assessment.

3. The Board of Directors of the Nevada County Consolidated Fire District shall cause to be published a notice pursuant to Section 6063 of the Government Code. The publication of notice of Public Hearing shall be completed at least 10 days prior to the date of the hearing.

PASSED AND ADOPTED at a meeting of the Board of Directors of Nevada County Consolidated Fire District held on August 19, 2004, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Darlene E. Bennett
Board Secretary

Sherm Hanley,
NCCFD Vice Chairman

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

RESOLUTION NO. R04-20

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, CERTIFYING BALLOTING RESULTS AND CONFIRMING THE ASSESSMENTS APPROVED BY THE VOTERS FOR FIRE SUPPRESSION BENEFIT ASSESSMENT DISTRICT NO. 2004-1

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District on August 19, 2004 adopted Resolution of Intention stating its intention to establish the Fire Suppression Benefit Assessment District and to levy assessments within the district and authorized the Clerk of the Board of Directors to mail a ballot and notice of assessment to property owners in accordance with the provisions of Article XIID of the State Constitution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District does resolve as follows:

1. The canvas of votes cast by the property owners is completed and certified by the Clerk of the Board of Directors, and the votes cast were as follows:
 - a. Total Ballots Processed: 8,499
 - b. Total Assessment Amount of Ballots Processed: \$703,476
 - c. Total Ballots Processed in Favor of the Proposed Assessment: 6,097
 - d. Assessment Amount of Ballots in Favor of Proposed Assessment:
\$495,060.19
 - e. Total Ballots Processed in Opposition to the Proposed Assessment: 2,402
 - f. Assessment Amount of Ballots in Opposition to Proposed Assessment:
\$208,415.78
2. Therefore, as determined by the ballots cast as weighted according to the amount of assessment owed by each parcel a majority of the property owners voted in favor of the proposed assessment.

3. The assessments as set forth in the Engineer's Report for Fire Suppression Benefit Assessment District are hereby confirmed and shall be levied upon real property within the Nevada County Consolidated Fire District for fiscal year 2005-06.

PASSED AND ADOPTED at a meeting of the Board of Directors held on November 18, 2004, by the following vote:

AYES: HANSON, HITCHCOCK, LEONARD, MOUSER, NULPH

NOES: NONE

ABSTAIN: NONE

ABSENT: HANLEY, MOORHOUSE

JOHN LEONARD, Chairman
NCCFD Board of Directors

ATTEST:
Secretary of the Board of Directors

By: _____
Darlene E. Bennett

Fiscal Year 2018/2019 Assesment Rate

Property Type	Rate	Unit
Single Family Residence	\$ 123.14	for the first dwelling unit
Condo	\$ 92.37	for each additional dwelling unit
Residence with 2nd (granny) unit	\$ 184.77	for each unit
Mobile Home in a Park	\$ 49.25	per parcel
Unimproved Parcels	\$ 36.96	per square foot of building area

Commercial, Industrial or other improved:

Sprinkler Rate:

Square Feet	Rate	Price Per Square Footage:
0 - 2,000	\$ 123.14	
2,001 - 10,000	\$ 123.14	\$0.0615 over 2,000
10,001 - 20,000	\$ 616.04	\$0.0308 over 10,000
20,001 +	\$ 897.21	\$0.0153 over 20,000

Non-Sprinkler Rate (2 times sprinkler rate):

Square Feet	Rate	Price Per Square Footage:
0 - 2,000	\$ 246.28	
2,001 - 10,000	\$ 246.28	\$0.1230 over 2,000
10,001 - 20,000	\$ 1,232.09	\$0.0617 over 10,000
20,001 +	\$ 1,794.43	\$0.0307 over 20,000

Any increase in the proposed assessment due to increased costs (up to a maximum of 3% annually) will require approval by 5 of 7 elected NCCFD board members in a public meeting.

State of California COUNTY OF NEVADA

MARCIA L. SALTER – Auditor-Controller

Auditor-Controller
950 Maidu Avenue, Suite 230
Nevada City CA 95959

(530) 265-1244
Fax: (530) 265-9843
Email: auditor.controller@co.nevada.ca.us

Date: April 4, 2018

To: Taxing Districts/Agencies

From: Marcia L. Salter, Auditor-Controller

Re: Placing Direct Charges on the 2018/19 Secured Property Tax Roll

Nevada County is currently in the process of replacing our property tax system from the 40-year-old legacy program to a more modern version. The Megabyte Property Tax System is being used in over half the California Counties and is built with the upgraded technology needed. The new tax system will be the core business solution for the three offices involved: Assessor, Auditor-Controller and the Tax Collector.

Please read this letter carefully because there are process and terminology changes that are happening this year due to the conversion.

Listed below are some items you will need to know to place direct charges on the 2018/2019 tax roll:

- Tax Code Numbers (formally Payment Codes) are changing from 3 to 5 digit
- Change of Parcel Numbers (formally Assessor's Parcel Numbers APN) from 10 to 12 digits
- New Format to upload files
- Transmittal Files needed annually
- Conversion Assistance

Deadlines for submission of Direct Charges

- 6/29/2018 Resolution directing the Auditor-Controller to place Direct Charges on the 2018/19 Secured Property Tax Roll
- 7/27/2018 All Direct Charge data files must be submitted to our office
- 8/10/2018 Direct Charge files must be free of errors – no changes beyond this date (per Government Code Section 26911)

Administrative Costs to place Direct Charges on Property Tax Bill

- Per Government Code Section 50077(b) “if special taxes are collected by county, the county may deduct its reasonable costs incurred for the service before remittal of the balance.” A flat charge of \$200.00 will be applied to each direct charge district/payment code plus \$.50 per parcel fee on teetered direct charges and \$1.00 per parcel on non-teetered direct charges to recoup the administrative costs (Resolution 15-278).

Please review your resolution to be sure that your district/agency is in compliance and has authority to place the Direct Charges on the Secured Tax Roll.

Information required to place Direct Charges on the tax roll

- **Resolution**

An annual resolution is required from your district’s governing body to authorize the Auditor-Controller to place Direct Charges on the Secured Tax Roll. Be sure to reference the California State Code Section authorizing the direct charge levy to appear on the tax roll. In order to place your Direct Charges on the 2018/19 Secured Tax Roll, a resolution must reference the “Standard Form Tax Collection Services” contract previously approved by your district and the County Board of Supervisors. A new contract is not needed every year since the previously approved contract is on a perpetual basis unless revoked by either party.

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July 10th

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Districts with TRAs and Maps
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R18-11
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062-063	062-066	062-069	062-077	062-078	062-079	068-001	068-005	068-010	068-032
068-038	072-001	072-003	072-007	072-013	072-014	072-015	072-030	072-033	072-034
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Total Maps for this District: 26

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Maps

034	039	040
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Total Maps for this District: 3



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Nevada County Consolidated Fire District Board of Directors
From: Jim Turner, Fire Chief
Date: June 14, 2018
Re: District Wage Schedule

Background:

In accordance with the District's Personnel Code Section 1.8.1 Compensation and Benefits Program

(a) The Board shall, by resolution, establish and maintain a compensation schedule for all positions within the District.

(b) The Board shall also establish a benefits program for eligible District employees.

Recommendation:

Attached is an updated wage schedule to reflect the current positions and recommended changes. The recommended changes include the following:

- 2% COLA for non-represented full-time employees.
- Wages for represented safety personnel are based on the Memorandum of Understanding, which is effective July 1, 2016 to June 30, 2019.

Fiscal Implications:

All items listed above have been identified and costed within the 2018-19 fiscal budget. There are insignificant fiscal implications to the preliminary budget.



Nevada County Consolidated Fire District

Resolution 18-12

2018/2019 Fiscal Year District Wage and Compensation Schedule

WHEREAS, the Nevada County Consolidated Fire District Board of Directors has the authority under Section 13861 of the Health and Safety Code to establish compensation for safety management, safety non-management, and miscellaneous non-represented employees; and

WHEREAS, the pay ranges and compensation schedule in attachment “A” for the identified job classifications are hereby established effective July 1, 2018.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 21st day of June, 2018 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

Nevada County Consolidated Fire District
Wage and Compensation Schedule
Fiscal Year 2018/19

Updated June 14, 2018

Step Increases

		1	2	3	4	5	Staffing
Safety							
<u>Hourly Rate</u> (per MOU)							
Firefighter	shift	\$ 15.38	\$ 16.30	\$ 17.22	\$ 18.14	\$ 19.06	12
Lieutenant	shift	\$ 19.06	\$ 20.02	\$ 21.09	\$ 22.17	\$ 23.24	6
Captain	shift	\$ 23.24	\$ 24.41	\$ 25.64	\$ 26.86	\$ 28.09	9
Battalion Chief	shift	\$ 28.09	\$ 29.50	\$ 30.87	\$ 32.24	\$ 33.61	2
FPO	40 hr	\$ 30.08	\$ 32.34	\$ 33.97	\$ 35.60	\$ 37.22	-
Fire Mechanic II	40 Hr	\$ 30.80	\$ 32.34	\$ 33.97	\$ 35.60	\$ 37.22	1
Deputy Fire Marshal	40 Hr	\$ 30.80	\$ 32.34	\$ 33.97	\$ 35.60	\$ 37.22	1
<u>Salary</u>							
Fire Marshal		\$ 84,949	\$ 89,219	\$ 93,428	\$ 97,668	\$ 101,969	1
Deputy Chief		\$ 123,437	\$ 129,609	\$ 136,090	\$ 142,895	\$ 150,039	1
Fire Chief		\$ 144,880	\$ 152,124	\$ 159,731	\$ 167,717	\$ 176,103	1
Non-Safety							
<u>Hourly Rate</u>							
Service Technician	40 Hr	\$ 16.32	\$ 17.13	\$ 17.99	\$ 18.89	\$ 19.83	1/2
Admin	40 Hr	\$ 18.31	\$ 19.46	\$ 20.70	\$ 21.99	\$ 23.38	1
Fire Inspector	40 Hr	\$ 18.31	\$ 19.46	\$ 20.70	\$ 21.99	\$ 23.38	-
Fire Mechanic I	20 Hr	\$ 20.38	\$ 21.60	\$ 22.82	\$ 24.04	\$ 25.25	-
<u>Salary</u>							
Operations Manager		\$ 58,428	\$ 61,349	\$ 64,417	\$ 67,637	\$ 71,020	-
Operations Mgr / Board Sec		\$ 61,349	\$ 64,416	\$ 67,637	\$ 71,019	\$ 74,570	1
Finance Manager		\$ 67,795	\$ 69,790	\$ 74,744	\$ 76,944	\$ 81,183	1
							37 1/2

Wages do not include education incentive, longevity incentive or shift to 40 hour conversion.



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

RESOLUTION NO. 18-13

AUTHORIZED PERSONNEL RESOLUTION

WHEREAS, the Nevada County Consolidated Fire District Board of Directors is authorized by Health and Safety Code Section 13861 (d) to appoint necessary employees, to define their qualifications and duties, and to provide a pay schedule for performance of their duties, and;

WHEREAS, each year the Board of Directors must determine the number of employees needed to protect the lives and property of its residents and to perform other staff function, and;

WHEREAS, the Board must budget accordingly for the positions authorized by this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Nevada County Consolidated Fire District, the following number of personnel are hereby authorized for Fiscal Year 2018-19:

<u>Description</u>	<u>Total Number</u>	<u>Description</u>	<u>Total Number</u>
Fire Chief	1	Deputy Fire Chief	1
Division Chief	0	Battalion Chief	2
Fire Marshal	1	Deputy Fire Marshal	1
Fire Captain	9	Lieutenant	6
Firefighter/Operator	12	Fire Mechanic I	0
Fire Inspector, Non-Safety	0	Finance Manager	1
Operations Sup Manager	1	Finance Administrative Asst.	1
Reserves	15	Fire Mechanic II	1
Service Technician	.5	Seasonal Firefighters	12

ON A MOTION by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted this 21st day of June, 2018, by the following vote to wit:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 18-14

Preliminary Budget for Fiscal Year 2018/2019

WHEREAS, the Nevada County Consolidated Fire District (“the district”) Board of Directors (“the Board”) is required by California Health and Safety Code, § 13890, to adopt a preliminary budget on or before June 30 each year, and

WHEREAS, management has identified the needed funds to expend during the fiscal year 2018-2019 to maintain a designated level of service over and above operational expenditures, and

WHEREAS, § 3.5 of the district bylaws requires adoption of the preliminary budget in June for the ensuing year;

NOW, THEREFORE, BE IT RESOLVED by the board hereby adopts the preliminary budget for the fiscal year 2018-19 as follows:

Fund 722:	Operations	\$ 6,544,294
Fund 733:	AB1600 (Mitigation Fees)	\$ 203,224
Fund 734:	2012 Special Tax	\$ 8,748
Fund 758:	Reserves	\$ 558,436

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 21st day of June, 2018 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District
Preliminary Budget for
Fiscal Year 2018-19
As of June 21, 2018

Nevada County Consolidated Fire District
~Operating Fund 722 Budget Recap~

	FY 2018-19	2017-18	
	Prelim	Final	Through
	Budget	Budget	31-May
<u>Revenues</u>			
Taxes & Assessments	6,220,779	6,009,994	95%
Reimbursements	108,500	108,000	340%
Other Revenue	123,524	42,800	110%
Revenue Total	6,452,803	6,160,794	100%
<u>Operating Expenditures</u>			
Wages & Benefits			
Wages	3,531,621	3,177,205	89%
Taxes	60,836	54,578	85%
Benefits	1,726,281	1,505,967	84%
Wages & Benefits Total	5,318,738	4,737,750	87%
Personnel Related	246,692	183,462	70%
Facility & Equipment	372,149	353,164	83%
Vehicle Related	183,027	166,293	92%
Gen & Admin	423,690	343,345	81%
Total Operating Expenditures	6,544,294	5,784,014	87%
Fund 722 Over / <under>	(91,491)	376,780	
Beginning Cash Balance	1,250,000	(est)	
Transfer Out Capital Expenditures (758)	(75,000)		
Transfer Out Contingency Fund (723)	(193,319)		
Fund 722 Over / <under>	(91,491)		
Ending Cash Balance	890,190		


Budget Summary for:
~Operating Fund 722~

Revenues

	FY 2018-19	2017-18		
	Preliminary	Final	Through	
	Budget	Budget	31-May	
<u>Taxes & Assessments</u>				
4010 Current Secured (Tax)	2,909,218	2,770,684	96%	5.0% Increase
4020 Current Unsecured (Tax)	45,967	45,967	98%	
4030 Prior Unsecured (Tax)	250	250	289%	
4040 Supplemental Secured (Tax)	50,000	50,000	83%	
4050 Supplemental Unsecured (Tax)	1,200	1,200	62%	
4060 Suppl Prior Unsecured (Tax)	200	200	89%	
4110 NCCFD Special Assessment	1,936,239	1,879,844	96%	3.0% increase
4150 Special Tax - 2012	916,609	897,550	97%	2.8% increase
4210 Tax Share: Grass Valley	6,121	9,182	0%	
4220 Tax Share: Nevada City	-	522	100%	
4230 State - Homeowners (Tax)	25,671	25,292	95%	
4240 State Aid - Public Safety Prop 1	329,103	329,103	86%	
4290 Other	200	200	99%	
Subtotal	6,220,779	6,009,994	95%	
<u>Reimbursements</u>				
4510 Fire Reimbursement (net)	75,000	75,000	1117%	
4540 Vehicle Repairs (Non-Tax)	7,500	5,000	121%	
4550 Cost Recovery (Non-Tax)	20,000	24,000	72%	
4690 Reimbursement - Other	6,000	4,000	114%	
Subtotal	108,500	108,000	340%	
<u>Other Revenue</u>				
4810 Inspections/Permits* (Prevention)	10,000	5,100	225%	
4812 Plan Review* (Prevention)	5,000			
4820 Interest (Non-Tax)	13,000	11,000	76%	
4830 Rentals (Non-Tax)	25,500	25,500	95%	
4860 Prior Year Revenue (Non-Tax)	68,024			OTS Grant Revenue from 17/18
4870 Other Revenue (Non-Tax)	2,000	1,200	0%	
Subtotal	123,524	42,800	110%	
Revenue Total	6,452,803	6,160,794	100%	

* New, modified or moved for 2018/19.

Budget Summary for:
~Operating Fund 722~

Budget Summary for:		FY 2018-19		2017-18		
~Operating Fund 722~		Preliminary		Final	Through	
		Budget		Budget	31-May	
<u>Wages & Benefits</u>						
<u>Wages (staffing level)</u>						
5111 Chief / Deputy Chief (2)	334,885	312,669	(2)	92%	Per MOU, employment agreements COLA's, step increases	
5113 Battalion Chief (2)	201,286	188,601	(2)	92%		
5114 Prevention(2)	184,914	174,643	(2)	81%		
5121 Captains (9)	741,596	705,275	(9)	88%		
5122 Lieutenants (6)	414,064	394,736	(6)	99%		
5123 Firefighter (12)	639,161	606,196	(12)	86%		
5131 Suppl/Seasonal/Apprentic FF	145,829					
5132 PCF Program	3,500	5,000		71%		
5141 Clerical(3)	203,532	192,728	(3)	91%		
5145 Fire Mechanic (2)	107,391	87,242	(1.5)	73%		
5151 Overtime	394,752	359,964		86%	8 seasonal, paid from prior year strike team net revenues.	
5153 Additional Overtime Staffing	16,118					
5161 Strike Team	-	0		0%		
5165 Strike Team Backfill	-	0		0%		
5171 Holiday Stipend	65,133	61,828		90%		
5173 Vacation Sell Back	76,085	84,948		80%	Discretionary.	
5181 Incentive Pay	-	0		0%		
5183 Volunteer Officer	-	0		0%		
5185 Directors	3,375	3,375		82%		
Subtotal	3,531,621	3,177,205		89%		

Budget Summary for:
~Operating Fund 722~

		FY 2018-19	2017-18	
		Preliminary	Final	Through
		Budget	Budget	31-May
<u>Taxes</u>				
5511	Medicare: Employer Tax	51,528	46,010	98%
5512	FICA: Employer Tax	426	1,709	23%
5521	SUI: Employer Tax	8,882	6,859	115%
Subtotal		60,836	54,578	85%
<u>Benefits</u>				
5711	CalPERS	754,723	624,033	92%
5731	Health Insurance	772,464	752,136	76%
5735	Life Insurance	15,852	12,324	92%
5751	Workers Comp Insurance	183,243	117,474	97%
Subtotal		1,726,281	1,505,967	84%
Wages & Benefits Total		5,318,738	4,737,750	87%
% of Revenue				
	With Seasonal	82.4%	76.9%	
	W/O Seasonal	79.7%		
<u>Personnel Related</u>				
<u>Clothing/PPE</u>				
6011	Uniforms	15,308	17,500	56%
6021	Personal Protective Equipment	45,000	45,000	87%
6022	PPE Auxiliary Personnel*	40,000		
6031	Safety & PPE (per MOU)	25,350	25,350	88%
Subtotal		125,658	87,850	81%
<u>Food / Meals</u>				
6111	Meals - Administration	350	500	34%
6113	Meals - Fire	1,000	800	42%
6114	Meals - Interns	33,134	23,887	44%
Subtotal		34,484	25,187	45%
<u>Training / Fitness</u>				
6211	Wellness*	24,400	21,600	92%
6213	Fitness*	5,200	3,400	
6221	Tuition/Licenses	24,125	22,625	52%
6232	Travel*	8,625	2,000	206%

5711 CalPERS
Safety 18.68% PEPRA 12.14%
Misc 13.44% PEPRA 6.84%
UAL \$239,694 Surv Ben 4 \$2,234
ExMod from 77% to 116%

Seasonal & Intern

8 and 13.5 Interns

* New, modified or moved for 2018/19.

Budget Summary for: ~Operating Fund 722~	FY 2018-19	2017-18	
	Preliminary Budget	Final Budget	Through 31-May
6241 Training Materials	5,000	5,000	68%
6246 Public Safety Training Center	1,000	1,000	61%
6251 Education Incentive Program	9,600	9,300	3%
6261 Mandatory Licenses	2,500	2,500	31%
6271 Admin Training	6,100	3,000	56%
Subtotal	86,550	70,425	65%
Personnel Related Total	246,692	183,462	70%

Facility & Equipment

Communication

6511 Telephones	18,800	16,360	85%
6521 Cellular Phones	9,591	11,326	68%
Subtotal	28,391	27,686	78%

Station

6551 Supplies & Services	14,940	13,500	101%
6591 Small Tools	1,750	4,500	23%
Subtotal	16,690	18,000	81%

Insurance

6611 Liability & Umbrella	13,464	13,149	98%
6621 Property	15,270	17,159	86%
Subtotal	28,734	30,308	91%

Facility Maintenance*

6681 Facility Maintenance & Imp	120,000	120,000	92%
Subtotal	120,000	120,000	90%

Medical Supplies

6716 EMS Supplies	10,000	10,000	97%
Subtotal	10,000	10,000	97%

* New, modified or moved for 2018/19.

Budget Summary for:
~Operating Fund 722~

	FY 2018-19	2017-18	
	Preliminary	Final	Through
	Budget	Budget	31-May
<u>Apparatus Equipment *</u>			
6751 Hose*	17,000		
6756 Ladder*	1,100		
6761 Suppression Equip/Small Tools	13,200	15,000	88%
6766 Power Tools*	6,900		
6771 Pumps*	4,449		
6776 Mobile Communication*	9,600	8,000	79%
6781 Technical Rescue Equipment	6,500	6,500	99%
6786 SCBA's*	12,000	12,000	52%
6791 Small Tools*	-		
6796 Other	-	23,000	
Subtotal	70,749	64,500	53%
<u>Utilities</u>			
6811 Alarm	1,470	985	73%
6821 Electricity / Gas (PGE)	42,046	43,226	87%
6831 Propane	8,433	10,609	81%
6841 Trash	3,815	3,630	93%
6851 Water / Sewer	7,885	7,620	101%
Subtotal	63,649	66,070	88%
<u>Capital Expenditures</u>			
6911 Station	-	3,000	0%
6921 Equipment	-	1,300	0%
6931 Vehicle	-		0%
6941 Admin	33,935	12,300	102%
6951 Other	-	-	
Subtotal	33,935	16,600	75%
Facility & Equipment Total	372,149	353,164	83%

Computers, Laserfiche, +

* New, modified or moved for 2018/19.

Budget Summary for:
~Operating Fund 722~

	FY 2018-19	2017-18	
	Preliminary	Final	Through
	Budget	Budget	31-May
<u>Vehicle Related</u>			
<u>Insurance</u>			
7001 Vehicle Insurance	8,723	7,766	95%
Subtotal	8,723	7,766	95%
<u>Maintenance</u>			
7048 All categories	105,000	105,000	92%
Subtotal	105,000	105,000	95%
<u>Fuel</u>			
7051 Fuel	69,304	53,527	91%
Subtotal	69,304	53,527	91%
Vehicle Related Total	183,027	166,293	92%
<u>Gen & Admin</u>			
<u>Office Expense</u>			
7502 Administration	8,600	4,000	114%
7506 Board	3,000	500	87%
7508 Computers *	53,423	36,063	75%
7509 Copier*	1,000	1,080	70%
7511 Memberships	13,594	14,033	90%
7516 Mileage Reimbursement	-	200	0%
7521 Postage & Delivery	1,000	1,000	68%
7531 Other	-	250	69%
Subtotal	80,617	57,126	68%
<u>Professional Services</u>			
7551 Accounting	19,950	12,700	80%
7556 Computer	10,800	9,000	87%
7561 Consultants	7,500	8,500	83%
7563 Hiring	5,475	5,955	67%
7566 Legal	25,070	22,520	81%
7571 Medical Director	1,873	1,874	100%
Subtotal	70,668	60,549	81%

Firehouse, Laserfiche, Barracuda

GovInvest, 3 year.

* New, modified or moved for 2018/19.

Budget Summary for:
~Operating Fund 722~

	FY 2018-19	2017-18		
	Preliminary	Final	Through	
	Budget	Budget	31-May	
<u>Publications</u>				
7591 Legal Notices	1,000	1,000	49%	
7596 Marketing/Advertising	1,000	1,000	68%	
Subtotal	2,000	2,000	59%	
<u>Special District</u>				
7611 Election	29,000	-	0%	
7621 LAFCo Budget Share	5,120	4,593	108%	
7631 Nevada County Fees	67,797	64,777	101%	Estimate
7641 Other	-	600	0%	
Subtotal	101,917	69,970	100%	
<u>Prevention</u>				Increased personnel
7651 Code purchases	3,000	3,000	47%	
7653 Investigation supplies	9,900	9,000	42%	
7657 Inspection supplies	1,000	2,000	64%	
7661 Professional Svcs/Plan checks	4,000	2,000	43%	
7663 Public Education supplies	2,480	2,200	48%	
7665 Subscriptions/Memberships	5,750	4,000	31%	
7667 Training	5,000	5,000	40%	
7669 Other	11,694	500	374%	Radios, Safety Eq, Drone Access.
Subtotal	42,824	27,700	49%	
<u>JPA</u>				
7831 Dispatch Charges	120,000	120,000	76%	
7841 JPA Expense Allocation	5,664	6,000	92%	
Subtotal	125,664	126,000	79%	
Gen & Admin Total	423,690	343,345	81%	
Total Operating Expenditures	6,544,294	5,784,014	87%	
	-	-		
Fund 722 Over / <under>	(91,491)	376,780		

* New, modified or moved for 2018/19.

Budget Summary for: ~Operating Fund 722~	FY 2018-19	2017-18	
	Preliminary Budget	Final Budget	Through 31-May
Beginning Cash Balance	1,250,000	(est)	
Transfer Out Capital Expenditures (758)	(75,000)		
Transfer Out Contingency Fund (723)	(193,319)		
Fund 722 Over / <under>	(91,491)		
Ending Cash Balance	890,190		
Contingency Fund (723)			
Beginning Cash Balance	986,000		
Transfer In Operating Funds (722)	193,319		
Ending Cash Balance	1,179,319		

Budget Summary for:
~Mitigation Fees Fund 733~

	FY 2018-19	2017-18	
	Preliminary	Final	Through
	Budget	Budget	31-May
<u>Revenues</u>			
4160 Mitigation Fees	80,000	80,000	97%
4820 Interest	-	1,900	118%
4870 Other Revenue	-	-	
			98
Revenue Total	80,000	81,900	83%
<u>Expenses</u> (see detail below)			
6911 Structure & Improvements	54,170	54,170	50%
6921 Equipment	149,054	54,001	0%
Expense Total	203,224	108,171	25%
Fund 733 Over / <under>	(123,224)	(26,271)	
Beginning Cash	203,400	(est)	
Fund 733 Over / <under>	(123,224)		
Ending Cash	80,176		
<u>Detail</u>			
<u>Acct Description</u>	<u>Amount</u>		
6911 West America	54,170		
6921 Type II engine - Sept payment	99,556		
Type II engine - March payment	49,498		
	<u>149,054</u>		

Budget Summary for:
~Special Tax Fund 734~

	FY 2018-19	2017-18	
	Preliminary	Final	Through
	Budget	Budget	31-May
<u>Revenues</u>			
4150 Special Tax 2012	925,357	900,153	96%
4820 Interest	-	-	0%
Revenue Total	925,357	900,153	97%
<u>Expenses</u>			
7631 Special District Fee	8,748	8,101	105%
Expense Total	8,748	8,101	105%
Fund 734 Over / <under>	916,609	892,052	
Beginning Cash	-		
Fund over / <under>	916,609		
Transfer Out	(916,609)		
Ending Cash	-		

Budget Summary for:
~Capital Expenditure Fund 758~

	FY 2018-19	2017-18	
	Preliminary	Final	Through
	Budget	Budget	31-May
<u>Revenues</u>			
4820 Interest	5,000	6,000	154%
4850 Sale of Surplus Property	75,000	300,000	0%
Revenue Total	80,000	306,000	8%
<u>Expenses</u> (see detail next page)			
6911 Station	6,000	307,000	92%
6921 Equipment	182,250	125,000	14%
6931 Vehicles	340,686	386,140	42%
7561 Consultants	29,500	-	0%
Expense Total	558,436	818,140	56%
Fund 758 Over / <under>	(478,436)	(512,140)	
Beginning Cash	716,000	(est)	
Transfer in from 722	75,000		
Fund 758 Over / <under>	(478,436)		
Ending Cash	312,564		

Details

<u>Acct</u>	<u>Amount</u>
6911 Decontamination Unit	6,000
6921 SCBA's or Grant share	100,000
Extrication	35,000
<i>E86 Outfitting - rollover</i>	13,250
Holmotro carry over from	9,000
Equipment	25,000
	<u>182,250</u>
6931 E89 payments (2)	115,686
Rescue Vehicle	225,000
	<u>340,686</u>
7561 <i>Vehicle Sale Commissions</i>	4,500
<i>Station 86</i>	25,000
	<u>29,500</u>
	<u>558,436</u>

Budget Summary for:
~All Fund Summary~

	722 Operating	723 Contingency	733 AB1600	734 Spec Tax	758 Capital	Total
Beginning Balance	1,250,000	986,000	203,400	-	716,000	3,155,400
Receipts	5,536,194		80,000	925,357	80,000	6,621,552
Special Tax	916,609			(916,609)		-
Expenditures	(6,544,294)		(203,224)	(8,748)	(558,436)	(7,314,703)
Change for Fiscal Year	(91,491)	-	(123,224)	0	(478,436)	(693,151)
Transfers						
Contingency	(193,319)	193,319				-
Equipment Fund	(75,000)				75,000	-
Ending Balance	890,190	1,179,319	80,176	0	312,564	2,462,249
	-	-	-	-	-	-



Nevada County Consolidated Fire District

Resolution 18-15

Authorizing Overtime and Portal to Portal Pay for Employees

WHEREAS, the Nevada County Consolidated Fire District is a public agency located in the County of Nevada, State of California, and

WHEREAS, it is the Board of Directors desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Nevada County Consolidated Fire District has in its employ, fire department response personnel include: Fire Chief, Deputy Chief, Battalion Chief, Fire Marshal, Deputy Fire Marshal, Fire Captain, Lieutenant, Firefighter/Operator, Fire Mechanic II, Seasonal Firefighters and Operational Support Manager; and

WHEREAS, the Nevada County Consolidated Fire District will compensate its employee's portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

NOW, THEREFORE, BE IT RESOLVED that the conditions set forth in this resolution, as stated above, take effect upon adoption by the Nevada County Consolidated Fire Board of Directors.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2018.

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 18-16

Designate Amount for Contingency Fund

WHEREAS, the Nevada County Consolidated Fire District ("the district") Board of Directors ("the Board"), has established Contingency Fund 723; and

WHEREAS, the Board feels it prudent and conservative to maintain such fund to the equivalent of two months operating expenses, plus 10% for capital replacement; and

WHEREAS, operating expenses for fiscal year 2017-2018 are projected to be \$448,000 per month plus 10% for an adjusted total of \$493,000 per month; and

WHEREAS, the Contingency Fund has a current balance of \$913,000.

NOW, THEREFORE, BE IT RESOLVED by the Board to direct staff to transfer \$73,000 from Operating Fund 722 to Contingency Fund 723, to obtain the desired two-month Contingency Fund balance of \$986,000 within the district's accounting system.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 21st day of June, 2018 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 18-17

2012 Special Tax Fund Transfer

WHEREAS, the 2012 Special Tax was passed by voters to provide additional operating funds to Nevada County Consolidated Fire District ("District" or "NCCFD"), and

WHEREAS, the tax measure contained the stipulation it would be established as a separate fund in the Nevada County treasury, and

WHEREAS, Nevada County has provided the June 2018 installment of this tax, and fund has a balance of \$45,768.52 as of the writing of this resolution, and

WHEREAS, the Nevada County Auditor-Controller requires the NCCFD Board of Directors to authorize and approve the transfer from the special fund to operating funds.

NOW, THEREFORE, BE IT RESOLVED that the NCCFD Board of Directors, by adoption of this resolution, approves the transfer of \$45,000.00 from the 2012 Special Tax Fund (6734) to operating funds (6722) to cover operating expenses.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 21st day of June, 2018 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 18-18

Transfer of Funds for Equipment and Vehicles

WHEREAS, Nevada County Consolidated Fire District (NCCFD) routinely contracts with the California Office of Emergency Services (CalOES) as per the terms of the Agreement For Local Government Fire and Emergency Assistance (agreement), and

WHEREAS, CalOES and/or CalFIRE may request NCCFD send personnel and equipment to emergencies throughout the state of California, as per the terms of the agreement, and

WHEREAS, the agreement allows NCCFD to be paid predetermined rates to cover expenses incurred when sending personnel and equipment to the requested emergencies, and

WHEREAS, the use of equipment and vehicles creates additional wear and tear on same, therefore increasing maintenance cost and reducing the useful life of those assets.

WHEREAS, 2017-2018 was an active fire season, resulting in significant wear and tear on equipment and vehicles, and therefore resulting in associated reimbursement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Nevada County Consolidated Fire District to transfer \$105,000 of fire reimbursement funds currently in Operating fund 6722 to the Capital Reserve fund 6758 to be used for future payments for equipment and vehicles.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Special Board Meeting held on the 21st day of June, 2018 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

JIM DUNBAR
ILA M. DUNBAR
[REDACTED]
[REDACTED]
90-4021/1211
Date 5/15/18
Pay to the Order of -NCCFD- Consolidated Station 88
Fifty Dollars and no/100 \$50.00
WESTAMERICA BANK
Proud to be American
For Shuck fund [REDACTED]
[REDACTED]
Security Features Details on Back.
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Nevada County Consolidated Fire District
Citizens Oversight Committee

June 13, 2018

Mr. Keith Grueneberg
President
Nevada County Consolidated Fire District

Re: Citizens Oversight Committee
Meeting of June 7, 2018

Dear President Grueneberg,

Resolution R11-18, which established the Special Tax and the bylaws of the NCCFD Citizens Oversight Committee (COC) require the COC to annually review and report to the Board of Directors of Nevada County Consolidated Fire District any recommendations that it has with regard to the District's preliminary budget for the 2018-19 fiscal year.

The Citizens Oversight Committee met on June 7, 2018. Members DeSena, Arendell, Bessee, and Jovich attended. The Committee reviewed the preliminary 2018-19 budget and Policy 230-Special Tax of 2012 Adjustments. Chief Turner also presented an update of the NCCFD Strategic Plan.

The committee agreed Staff and Board has shown fiscal responsibility in the 2018/2019 preliminary budget by keeping a responsible ration of labor and operating cost as well as continuing the annual transfer of funds to contingency account. The COC fully supports the preliminary budget as presented.

The committee would also like to acknowledge the Staff and Board for their continued effort in meeting the goals set in the NCCFD Strategic Plan and for approving Policy 230.

On behalf of the Citizens Oversight Committee, I again express thanks to Chief Turner, Finance Manager Van Groningen, and especially Nicole Long for their continued assistance and support of the Citizens Oversight Committee.

For the Citizens Oversight Committee,

Chris DeSena
Chairman



NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors
From: Jim Turner, Fire Chief
Jerry Funk, Deputy Chief
Date: June 12, 2018

OPERATIONS

Statistical data for the period of May 1 thru May 31, 2018.

- 493 calls for service. (307 emergency, 186 non-emergency)
 - Average response time urban – 3 minutes 22 seconds
 - Average response time rural - 9 minutes 34 seconds
 - Average response time overall - 5 minutes 23 seconds
- *Averages based on emergency responses only.

Significant Incidents:

- Structure fire in the Alta Hill area. Fire contained to the attic.
- Mutual aid structure fire in the Penn Valley Fire District / Lake Wildwood area.
- Several small vegetation fires, many caused by debris burn escapes.
- Calls for service at the South Yuba River.
- Several serious vehicle accidents.

Training:

- 1298 hours of documented training.
- Staff participated in wildland fire simulations in Alta Sierra, Lake of the Pines and Lake Wildwood.
- Crews completed annual confined space rescue refresher training at a water treatment facility.
- Deputy Chief Funk and various staff members attended annual OES refresher training.

ADMINISTRATION

- Chief Turner, Deputy Chief Funk, Fire Marshal McMahan and B/C Sunde attended the monthly Nevada County Fire Chiefs Meeting.
- NCC Chief Officers attended the bi-monthly JOA Chiefs meeting.
- Chief Turner attended the Nevada County Law Enforcement and Fire Protection Council Meeting.
- Staff completed promotional testing for Captain, Lieutenant, and entry-level Firefighter testing.



NCCFD CHIEFS' MONTHLY REPORT

- Chief Turner and Deputy Chief Funk attended a meeting with Nevada County representatives regarding Station 91.
- Deputy Chief Funk attended a ribbon cutting ceremony for the Nevada County Sierra College Fire Academy.
- Staff conducted several budget meetings.
- Chief Turner, Fire Marshal McMahan and Deputy Fire Marshal Mason participated in active shooter training with local law enforcement agencies.
- Chief Turner met with Cal Fire Chief Morris to discuss fire protection within Western Nevada County.
- Chief Turner and Fire Marshal McMahan attended the Yuba River Public Safety Cohort Meeting.
- Chief Turner, Director Dorland and Finance Manager Van Groningen attended the Placer County Board of Supervisor's Meeting.
- Chief Turner met on several separate dates with Chief Officers from Western Nevada County to discuss the future and enhancement of fire services within the County.
- Staff completed interviews for Service Technician. A conditional offer has been given to a candidate.

FIRE PREVENTION

Engine Company Inspections:

- Inspections continue to be completed between DFM Mason and Nicole they have been able to answer the questions by the Engine Companies.

Projects:

- Plans were received and currently being reviewed for the Dollar General Store in Alta Sierra.

Public Education:

- DFM Mason has several events for June including Scotten School in Grass Valley and Alta Sierra Country Club.

Fire Investigations:

- Continuing to work on a few and several reports were completed.

Meetings and Training attended by Fire Marshal McMahan:

- County of Nevada public hearing on a Temporary Cannabis Ordinance.
- Coalition of Firewise Communities.
- With DFM Furtado met with the Director of the Nevada County Cannabis Alliance.
- Yuba River Public Safety Cohort Meeting.



NCCFD CHIEFS' MONTHLY REPORT

- County of Nevada Board of Supervisors Meeting for the Emergency Cannabis Ordinance.
- Alta Sierra Public Safety Community Meeting to plan the community meeting to be held on June 8th.
- Friends of Banner Mountain annual meeting. A brief update on the fire district was given. Engine 84 and 86 attended, Captain Menet brought maps and shared his experiences responding to some of the 2017 fires.
- Eagle Pine Road neighbors in Station 84's area to discuss roadside vegetation management with some fuels reduction recommendations.

Comments:

Staff has been working on how we collect mitigation fees in the Mobile Home Parks, namely Forest Springs Mobile Home Community in their new phase. Mobile home goes through a different process than building a stick house in that their approval and permits goes through Community Housing and Development Agency. The Building Department does not look at any plans for these buildings so it becomes a problem to collect the fees. We have spent a lot of time trying to get answers from the Community Housing Agency. A big thank you to DFM Mason and Shawna for their work to resolve this issue.

The Alta Sierra Yard Waste Drop off program was a success again this year. They held this event over the Memorial Day holiday weekend so attendance was down but a lot of material was still dropped off.