

# Nevada County Consolidated Fire District

11329 McCourtney Road  
Grass Valley, CA 95949  
(530) 273-3158  
FAX 273-1780



[www.nccfire.com](http://www.nccfire.com)  
[nccfire@nccfire.com](mailto:nccfire@nccfire.com)

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## BOARD OF DIRECTORS MINUTES MAY 21, 2015

Finance Committee Special Meeting held in the Conference Room  
Station 91, 11329 McCourtney Road, Grass Valley, CA 95949

### **NCCFD DIRECTORS**

**Present:** Bass (Chair), Knox

### **STAFF:**

**Present:** Fire Chief Turner, Deputy Fire Marshal McMahan, Finance Manager Van Groningen, Ops. Sup Specialist Long

### **STANDING ORDERS:**

Chairman Bass called the meeting to order at 3:00 p.m. and led in the Pledge of Allegiance.

### **\*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Per CA Government Code 54954.3*

No public comment was made. Finance Manager asked that we change the order in items three (3) and four (4) in the agenda

### **Business:**

#### **1. Preliminary Budget Review for Fiscal Year 2015/2016.**

Chairman Bass turned the meeting over to finance manager Jeff Van Groningen. He reported the format that the preliminary budget was in. The assumptions used were 1.5% to 3% increases in revenue. Discussion took place on account 451195 special tax 2012 in regards to the increase, how to determine and which Consumer Price Index (CPI) to use. After some discussion on revenue, finance manager Van Groningen continued with the expenditures. Director Knox motioned to take this preliminary budget to the board for review. Chairman Bass seconded. **MOTION** unanimously passed. A new format was presented for the budget and after some discussion, the new format will be presented at the board meeting.

#### **2. Discussion of Transfer of Funds from general fund 722 to AB1600 fund 733, as identified in the audit.**

Finance Manager Van Groningen discussed the section of the letter from the auditor that identified the funds for transferring. After a brief discussion, the committee agreed it would be good to get the transfer completed to clean up that audit item.

#### **3. Discussion regarding lump sum payments to CalPERS.**

Finance Manager Van Groningen reviewed the report provided in the packet and the savings between the annual lump sum payment and monthly payments. Discussion took place and the lump sum payment, with the savings of \$9,234.00, will be made after the adoption of the preliminary budget in June.

**4. Discussion of Transfer of Funds from general fund 722 to Reserve fund 758.**

Finance Manager Van Groningen reviewed the cash balances that we will have prior to the first deposit of tax allocations and resolution # R13-24, operations reserve fund. After discussion the transfer of funds resolution will be discussed at the June board meeting.

**ADJOURNMENT**

Chairman Bass adjourned the meeting at 4:50 p.m.

Attest:

Approved by:

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Nicole Long  
Board Secretary

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Mark Bass  
Chairman of the Finance Committee