

Nevada County Consolidated Fire District

11329 McCourtney Road
Grass Valley, CA 95949
(530) 273-3158
FAX 273-1780



www.nccfire.com
nccfire@nccfire.com

"Excellence in Emergency Service"

BOARD OF DIRECTORS

Tom Carrington, Chairman
Keith Grueneberg, Vice Chair
Mark Bass, Treasurer
Spencer Garrett
David Hanson
Warren Knox
Patricia Nelson

STAFF

Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Dep. Fire Marshal
Jeff Van Groningen, Finance Manager
Shawna Cresswell, Finance Assistant
Nicole Long, Operations Support Manager
Jim Curtis, District Counsel

BOARD OF DIRECTORS

AGENDA - REGULAR MEETING & TELECONFERENCE NOTICE

THURSDAY, JUNE 25, 2015

7:00 P.M.

Station 84, 10135 Coyote Street, Nevada City, CA

3420 E. Hastings Avenue, Meade, Washington. Voting at this meeting shall be by roll call.

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded.

Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the Chairman. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Board of Directors will meet in regular session commencing at 7:00 p.m. on June 25, 2015 in the meeting room of Nevada County Consolidated Fire District's Station 84, Nevada City, CA. This meeting will be recorded for posting on the District's webpage at www.nccfire.com.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-273-3158 or at the following addresses:

Nicole Long, Board Secretary

Nevada County Consolidated Fire District, 11329 McCourtney Road, Grass Valley, CA 95949

[E-mail](#)

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



7:00 p.m. Call to Order
Pledge of Allegiance to the Flag
Corrections and/or deletions to the agenda

CONSENT CALENDAR

These items are considered to be routine and will be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Fund Balances and Check History Reports
2. Treasurer's Report

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the Chairperson. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Bass (Chair), Garrett,
Knox
PERSONNEL: Carrington (Chair), Hanson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Bass (Alt.), Garrett (Alt.)

3. California Special Districts Association Board of Directors 2015 Seat A Election Ballot. Fire Chief Turner
4. Discussion and possible action, Resolution 15-15, For the Election of Directors to the Special District Risk Management Authority Board of Directors. Fire Chief Turner
5. Discussion and possible action, Resolution 15-16, Employer Paid Member Contributions. Fire Chief Turner
6. Discussion and possible action concerning Resolution 15-17, adopting the preliminary budget for Fiscal Year 2015/2016. Finance Manager Van Groningen
7. Discussion and possible action concerning Resolution 15-19, Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of Nevada County Consolidated Fire District & Requesting the County of Nevada to Levy & Collect District-Wide the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services for FY 2015/2016 Tax Rolls. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Assessment Rate.* Finance Manager Van Groningen

8. Discussion and possible action concerning authorizing the Fire Chief or Designee to sign the audit engagement letter with Richardson & Company to perform FY 2014/2015 Annual Audit. **Finance Manager Van Groningen**
9. Discussion and approval of an administrative salary schedule. **Fire Chief Turner**
10. Discussion and possible action concerning the appointment of an applicant to the citizens' oversight committee. **Vice Chair Grueneberg**
11. Discussion and possible action concerning Resolution 15-20, Job Descriptions for positions within the District. **Vice Chair Grueneberg**
12. Discussion and possible, Resolution 15-21, Authorized Personnel for Fiscal Year 15/16. **Vice Chair Grueneberg**
13. Second reading of proposed amendments to bylaws. **Vice Chair Grueneberg**
14. Discussion and possible action, Resolution 15-14, Authorize Staff to Enter into an agreement with Sacramento Valley Limited Partnership D/B/A Verizon Wireless to obtain an option to lease a portion of property located at 14400 Golden Star Road, Grass Valley, CA. **Deputy Fire Chief Funk**
15. Discussion and possible action, Resolution 15-22, designating an agent of the District to sign the correction grant deed of real property, for District-owned property title changes. . **Deputy Fire Chief Funk**
16. Discussion and possible action, extending the eligibility list for the position of Captain. . **Deputy Fire Chief Funk**
17. Discussion and possible action, surplus existing equipment and assets. **Deputy Fire Chief Funk**
18. Correspondence Log
 - 18.A Friends of Banner Mountain
 - 18.B Report to City Council, City of Nevada City, Continuity of Nevada City Fire Department Operations, dated June 10, 2015.
 - 18.C Letter from Curtis & Vander Ploeg, LLP, Legal Services Agreement, dated June 11, 2015.
 - 18.D Report from the Citizens Oversight Committee, Fiscal Year 2015-16 Preliminary Budget Review, dated June 15, 2015.

CHIEF'S MONTHLY REPORT

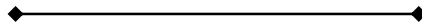
***BOARD DISCUSSION**

DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS

Regular Board Meeting –

Date: Thursday, July 17, 2015
Time: 7:00 p.m.
Location: Station 84, 10135 Coyote Street, Nevada City

ADJOURNMENT



Access Issues

In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the District Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 273-3158

Board Meeting Schedule

With the exception of the month of June, all Regular Board Meetings will take place on the third Thursday of the month. *For the month of June only, the Regular Board Meeting will take place on the fourth Thursday.*

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 11329 McCourtney Road, Grass Valley, at a cost of 10 cents per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the Chairman at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

Notice of Teleconferencing: Government Code section 54953 permits the Board of Directors to conduct its meeting from different locations via teleconference provided that at least a quorum of the Directors participate from locations within District boundaries. This meeting shall be conducted using teleconferencing at the following location, which shall be accessible to the public 3420 E. Hastings Avenue, Meade, Washington. Members of the public shall be afforded the opportunity to address the Board as permitted under Government Code section 54954.3 at each teleconference location. Voting at this meeting shall be by roll call.