Nevada County Consolidated Fire District

11329 McCourtney Road
Grass Valley, CA 95949
(530) 273-3158
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nccfire@nccfire.com

"Excellence in Emergency Service"

BOARD OF DIRECTORS
Tom Carrington, President
Keith Grueneberg, Vice President
Mark Bass
Spencer Garrett
David Hanson
Warren Knox
Patricia Nelson

STAFF
Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Dep. Fire Marshal
Jeff Van Groningen, Finance Manager
Shawna Cresswell, Finance Assistant
Nicole Long, Operations Support Manager
Jim Curtis, District Counsel

BOARD OF DIRECTORS
AGENDA - REGULAR MEETING
THURSDAY, AUGUST 20, 2015
7:00 P.M.

Station 84, 10135 Coyote Street, Nevada City, CA

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded.

Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the President. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

The Nevada County Board of Directors will meet in regular session commencing at 7:00 p.m. on August 20, 2015 in the meeting room of Nevada County Consolidated Fire District's Station 84, Nevada City, CA. This meeting will be recorded for posting on the District's webpage at www.nccfire.com.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 48 hours prior to the meeting. The Clerk of the Board may be reached at 530-273-3158 or at the following addresses:

Nicole Long, Board Secretary
Nevada County Consolidated Fire District, 11329 McCourtney Road, Grass Valley, CA 95949
E-mail

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:

7:00 p.m. Call to Order
Pledge of Allegiance to the Flag
Corrections and/or deletions to the agenda

CONSENT CALENDAR

These items are considered to be routine and will be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – 7/16/15
2. Fund Balances and Check History Reports
3.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the Chairperson. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: **Bass (Chair), Garrett, Knox**
PERSONNEL: **Carrington (Chair), Hanson**

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: **Carrington**

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): **Bass (Alt.), Garrett (Alt.)**

4. Discussion and possible action, Resolution 15-14, Authorize Staff to Enter into an agreement with Sacramento Valley Limited Partnership D/B/A Verizon Wireless to lease a portion of property located at 14400 Golden Star Road, Grass Valley, CA. **Deputy Fire Chief Funk**

5. Discussion and possible action, to approve the Purchase of Utility Vehicles. **Deputy Chief Funk**

6. Discussion and possible action for authorization to open an invitation to bid, Fire Station 84 and 88 seal coat and asphalt repair. **Deputy Fire Chief Funk**

7. Review of 2015-2016 fiscal year budget. **Finance Manager Van Groningen**

8. Review of 5-year projection. **Finance Manager Van Groningen**

9. Correspondence Log
   9.A Letter from ISO, Protection Classification, dated June 29, 2015
   9.B July 4th Task Force Press Release, dated July 9, 2015
   9.C Letter from Penn Valley Fire Protection District, incident response on July 24, 2015.

CHIEF'S MONTHLY REPORT

CLOSED SESSION

Public Comment on Closed Session Items:

Per CA Government Code 54954.3

While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the President.

10. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION.**
Per CA Government Code 54957
Title: Fire Chief

REPORT OUT OF CLOSED SESSION AND ADJOURNMENT

Items marked with an asterisk (*) are informational items only. No action may be taken on matters brought up under those agenda items; however, the Board may take action on any other item on the agenda, including, without limitation, expenditure of District funds.

*BOARD DISCUSSION

DIRECTION TO STAFF & PLANNING FOR NEXT MEETINGS

Regular Board Meeting –

Date: Thursday**,** September 17, 2015
Time: 7:00 p.m.
Location: Station 84**,** 10135 Coyote Street, Nevada City

ADJOURNMENT

Access Issues
In the District's efforts to comply with the requirement of the Title II of the Americans With Disabilities Act of 1990, the Administration requires that any person in need of any type of special equipment, assistance or accommodation(s), in order to communicate at a District public meeting, must inform the District Secretary a minimum of 72 hours prior to the scheduled meeting so that we may make arrangements to accommodate you. Phone (530) 273-3158

Board Meeting Schedule
With the exception of the month of June, all Regular Board Meetings will take place on the third Thursday of the month. *For the month of June only, the Regular Board Meeting will take place on the fourth Thursday.*

Copies
Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 11329 McCourtney Road, Grass Valley, at a cost of 10 cents per page.

Board Meeting Notices
This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 11329 McCourtney Road, Grass Valley; Station 84, 10135 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at http://www.nccfire.com. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments *(as provided by CA Government Code Section 54954.)*

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the President at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

— Where necessary for the orderly operation of the meeting, the Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

D. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.