

DRAFT
Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS MINUTES JUNE 13, 2019
Special Meeting of the Finance Committee held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Dorland, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Finance Manager Van Groningen, Operations Support Long

STANDING ORDERS:

Director Dorland called the meeting to order at 2:31 p.m. Finance Manager Van Groningen led in the Pledge of Allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No public comment.

BUSINESS

1. Preliminary Budget Review for Fiscal Year 2019/2020.

Finance Manager Van Groningen reviewed the preliminary budget as below:

- Page 1-2 is a recap of fund 722, which is the main operating fund.
- Page 1-3 is the revenues for fund 722.
 - Account 4010 is the largest revenue source for the District and budgeted is a 5% increase. This is an estimate as the County does not provide us with numbers until October.
 - Account 4110 is the benefit assessment and Staff will bring a resolution to the Board to request an increase of 3% at the regular meeting in June.
 - Account 4150 is the special tax and Staff will bring a resolution to the Board to request an increase of 3% at the regular meeting in June. This can be increased to the western states CPI or 3% whichever is lesser. The western states CPI is 3.2%.
- Page 1-4 is wages and benefits, the largest expenditure of the District. Negotiations are currently in progress, Staff placed a 3% increase in this category until completed.
- Page 1-5, the large number is in account 5711 Cal Pers Retirement, just short of \$900,000.00 On the side is a side note of employer costs broken down by plan.
- Page 1-6 is personnel related costs.
 - Account 6114 is the meal stipends for the intern program.
 - Account 6211 encompasses TB tests, Flu Shots and Physicals.

- Page 1-7 is facility and equipment.
 - Account 6611, estimating a 5% increase.
 - Account 6786, SCBA costs are decreasing as we have new equipment.
- Page 1-9
 - Account 7502 was corrected from \$1,200.00 to \$6,000.00.
 - Account 7508 is a big expense, this includes software subscriptions (Microsoft, Adobe, Firehouse), server certificates, backup and security software.
 - Account 7631 is the County fees for collection of taxes, the County does all the treasury functions of the District.
- Page 1-11 is fund 733, mitigation funds which have to be expended within 5 years of receiving.
 - Account 6911 is the payment for Station 84.
 - Account 6921 is Engine 86 payments.
- Page 1-12 is fund 734, which is the Special Tax fund. Anticipated revenue is \$964,000.00
- Page 1-13, fund 758 is the capital replacement fund. Not anticipating a lot of revenue this fiscal year. The details for the expenditures are below the fund balances.

Finance manager Van Groningen reported to the committee that at the regular June board meeting he will be presenting a resolution to replenish the contingency fund in the full amount of \$270,000.00 instead of payments for the purchase of the SCBA's. The funds are there as the overtime budget has come in under budget.

Director Slade-Troutman motioned to take the budget with the correction to account 7502 to the regular meeting on June 20th for approval. Director Dorland seconded. **MOTION** passed unanimously.


2. Review of the 2019/2020 Appropriations Limit.

Finance Manager Van Groningen reviewed the appropriations limit and discussed how it was calculated. This was an informational item and no action was taken.

ADJOURNMENT

Director Dorland adjourned the meeting at 3:21 p.m.

Attest:



 Nicole Long
 Board Secretary

Approved by:



 Barry Dorland
 Chairman of the Finance Committee